

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

February 18, 2014

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the February 4, 2014 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: “Clayton County Recognizes Mr. Lawrence Williams, Jr., Negro League Professional Baseball Player” (presented by Commissioner Gail Hambrick).
7. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)

1) **RFP Pkg. #10-05 SPLOST Project Management & Consultant Services for one (1) Police Precinct & Renovations, Library, Animal Control Facility, Fueling Facility and Fire Multi-Purpose Building Construction Projects, Request for Work Authorization Amendment for Police Precinct, NE** (*Silverman Construction Program Management, located in Atlanta, Georgia. Funding is available through the 2009 SPLOST funds; \$46,686.00/\$2,400.00*), as requested by the Police Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners’ approval. The Clayton

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County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

2) **RFB Pkg. #10-33 Construction Materials Testing/Inspections/Soil Bores, Annual Contract, Request for Contract Extension, First Amendment** (*Nova Engineering and Environmental, LLC, located in Kennesaw, Georgia*). Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

3) **RFB Pkg. #11-40 Clayton County Generators Inspections and Services, Annual Contract, Request for First Annual Renewal, First Amendment** (*Pro Power Tech Services Technologies, located in Altamonte Springs, Florida*), as requested by the Building and Maintenance Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

4) **RFB Pkg. #12-47 Full Service Preventative Maintenance for 3 Phase Uninterruptible Power Systems, Annual Contract, Request for First Annual Renewal, First Amendment** (*AC & DC Power Technologies, LLC, located in Fayetteville, Georgia*), as requested by the Building and Maintenance Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

5) **RFB Pkg. #12-48 Clayton County Transportation & Development Stone Material Services, Annual Contract, Request for First Annual Renewal, First Amendment** (*Stephens Rock & Dirt, Inc., located in College Park, Georgia*), as requested by the Transportation & Development Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These

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contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

6) **RFB Pkg. #12-51 Clayton County Transportation & Development Roadway Construction Concrete, Annual Contract, Request for First Annual Renewal, First Amendment** (*Larry Ford Construction Company, Inc., located Ellenwood, Georgia*), as requested by the Transportation & Development Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

7) **RFP Pkg. #13-59 Transit Planning & Engineering Services, Annual Contract, Task Order #1** (*Tindale-Oliver Associates, Inc., located in Tampa, Florida. Funding is available through the County's General Fund Balance; \$148,220.00*), as requested by the Transportation and Development Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

8) **RFQ Pkg. #2014-C Pool Covers and Installation of Safety Covers for a Lap and a Kiddie Pool for Clayton County Parks and Recreation Department** (*Aqua Pools, LLC, located in Stockbridge, Georgia. Funding is available through 2004 SPLOST funds; \$7,200.00*), as requested by the Parks & Recreation Department. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written response from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

9) **RFQ Pkg. #2014-D Window Cleaning Services at Clayton County Justice Complex**

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*(AAA National USA, Inc., located in Norcross, Georgia. Funding is available through the Justice Complex Maintenance 2014 budget; \$2,800.00), as requested by the Building and Maintenance Department. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written response from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.*

**10) #2014-I Bread Products for the Clayton County Prison, Annual Contract, Statewide Contract** *(Flowers Baking Company, located in Villa Rica, Georgia and Earthgrains Baking Companies, Inc., located in Decatur, Georgia; State Contract #99999-SPD0000091. Funding is available through the Corrections Department's 2014 budget), as requested by the Clayton County Prison. Per Section 2-136 (6) of the Clayton County Ordinance, the purchasing agent has the authority to purchase unlimited quantities of goods utilizing active annual contracts. O.C.G.A., § 50-5-100 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state." This allows the purchasing agent to utilize statewide contracts when this practice serves the best interest of Clayton County. The Clayton County Board of Commissioners make the final award for the state contract purchases of \$35,000.00 and greater.*

8. Consider requests of Ramona Thurman, Chief Financial Officer.  
*(See attached supporting documentation)*

1) Budget Amendment #2-33 – Other General Government/FYE 6-30-14, in the amount of \$35,000.00, to replace a Police vehicle where repair cost exceeds the value of the vehicle.

2) Budget Amendment #2-34 – Other General Government/FYE 6-30-14, in the amount of \$148,220.00, to appropriate funds for a transit feasibility study.

3) Budget Amendment #2-35 – Other General Government/FYE 6-30-14, in the amount of \$10,000.00, to appropriate funds for additional building repairs for the Clayton County Prison.

4) Budget Amendment #2-36 – Probation Services/FYE 6-30-14, in the amount of

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\$3,000.00, to transfer funds to cover the cost of the cashier's partition for the Probation Services.

- 5) Budget Amendment #2-37 – Sheriff/FYE 6-30-14, in the amount of \$56,190.00, to reflect SCAAP funds that have been received by the Sheriff for the purchase of fingerprint scanners, automated defibrillators, body worn cameras, lawn mower, Tasers, and cartridges.
- 6) Budget Amendment #4-51 – Fund 306 SPLOST – Roads & Recreation/FYE 6-30-14, in the amount of \$625,897.00, to amend the budget for utility relocation for the Godby Road project.
- 7) Budget Amendment #4-57 – Fund 306 SPLOST – Roads & Recreation/FYE 6-30-14, in the amount of \$6,687,382.00, to amend the budget for utility relocation and distribution facility relocation on the C.W. Grant Grade Separation Project.
- 8) Request for Refund Check/Zoning Verification Letter for property that was recently annexed into the City of Lovejoy, in the amount of \$100.00, to Zoning Info, Inc. in Oklahoma City, Oklahoma.
9. Resolution 2014-30 – A Resolution requesting the Georgia General Assembly to adopt local legislation increasing Clayton County's supplemental compensation for the Superior Court Judges of Clayton County; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

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10. Ordinance 2014-43 – An Ordinance to amend the Clayton County Zoning Ordinance, specifically Article 8 “Sign Standards” so as to delete Section 8.3 “Limitation Standards,” Subparagraph A and insert in lieu thereof a new Section 8.3(A); to provide an effective date of this ordinance; to provide for repeal of conflicting ordinances; to provide for codification; to provide for severability; and for other purposes.
11. Ordinance 2014-44 – An Ordinance to amend the Clayton County Civil Service Rules and Regulations, as amended, specifically to delete Rule 7.202(F) “Provisional Appointments” and to insert in lieu thereof new language as provided herein; to repeal any and all conflicting laws, ordinances, resolutions, rules and regulations; to provide for severability; to provide an effective date of this ordinance; and for other purposes.
12. Resolution 2014-45 – A Resolution authorizing Clayton County to enter into a grant award agreement with the Criminal Justice Coordinating Council and, in accordance therewith, accept grant funds (\$70,000.00 with a local match of \$23,333.00) to be used in connection with the Violence Against Women Act (VAWA) grant program associated with the District Attorney’s VWAP Project; to authorize the Chairman to execute the grant agreement and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, and to transfer any required match of local funds, all as may be required under the terms of the grant agreement; to provide an effective date of this resolution; and for other purposes.
13. Resolution 2014-46 – A Resolution authorizing Clayton County to amend an Aging Subgrant Contract with the Atlanta Regional Commission providing for services to be rendered in connection with Older Adult programs; to authorize the Chairman to execute the amendment(s) and otherwise to perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect appropriations and expenditures, and to transfer any required match of local funds, all as may be required under the terms of the amendment(s); to provide an effective date of this resolution; and for other purposes.
14. Resolution 2014-47 – A Resolution authorizing Clayton County to execute two (2) Right-of-Way

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- Acquisition Contract Addendums with the Department of Transportation, State of Georgia for the Anvilblock Road Projects STP00-OOMS-00(342) and MSLOO-0004-00(638); to authorize the Chairman to execute the contract addendum and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
15. Resolution 2014-48 – A Resolution authorizing Clayton County to enter into a Utility Relocation Agreement with Georgia Power for the relocation of utilities associated with the C.W. Grant Grade Separation Project; to authorize the Chairman to execute the agreement on behalf of the County and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
  16. Resolution 2014-49 – A Resolution authorizing Clayton County to amend a contract with McLeroy, Inc. to accurately reflect the company's name as Quality Construction by McLeroy, Inc.; to authorize the Chairman to execute the contract and otherwise perform any acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
  17. Resolution 2014-50 – A Resolution granting sixteen (16) annual leave hours to certain Clayton County employees; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
  18. Order for Remission: State of Georgia vs. Quantavius Shivers and Free At Last Bail Bonds (Surety); Case No(s). 2012CR08599; \$2,850.00.
  19. Appointment to the Water Authority Board. The term of Marie Barber expires on 3-1-14. New term is for five (5) years; expiring on 3-1-19.
  20. ZONING PETITION: **SID M. KRESSES, LARRY WILENSKY & WEST HENRY LAND CORP.; MODIFICATION FOR CASE NUMBER REZ/CUP 201210-02**

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The Applicant, Sid M. Kresses, Larry E. Wilensky & West Henry Land Corp., is requesting a modification to an existing Conditional Use Permit from Article 8.18 Billboard Standards for an LED billboard upon the property located at 0 Mt. Zion Parkway in Stockbridge, GA, otherwise known as parcel number 12074C B002, which is currently zoned Regional Mixed Use (RMX). The subject property is approximately 7.74 acres of land and is currently vacant.

{NOTE: The Planning & Zoning Staff recommends approval with a stipulation.}

*District 4 – Commissioner Michael Edmondson*

EXECUTIVE SESSION

21. Consider any action(s) necessary based on decision(s) made in the Executive Session.

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A G E N D A

FINANCE SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

2-33

**DATE:** February 11, 2014

**TO:** Board of Commissioners

**FROM:** Ramona Thurman, Chief Financial Officer

**SUBJECT:** Request for Budget Amendment - Other General Government

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**INCREASE EXPENSE:**

Autos and Trucks	101-6501-6020-83001	\$	35,000
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**DECREASE EXPENSE:**

Autos and Trucks	101-6501-6020	\$	35,000
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**Reason:** To replace a Police vehicle where repair cost exceeds the value of the vehicle.

**TO:** Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby Haywood, Clerk of Commission

sm



Clayton County Board of Commissioners  
Legislative Request Form

RECEIVED  
FEB 11 2014  
CLAYTON CO. COO

Agenda Meeting Date: 2-12-14

**Purpose**

To replace and purchase one police package vehicle, vehicle 9228 / 2011 Ford Crown Victoria with 85,514 miles

**Rationale**

By replacing this vehicle, it will allow the police department to continue updating / replacing its aging fleet, to increase response times for calls for service and to increase the safety measures / features now available on current police package vehicles.

**Facts**

The Director of Fleet Maintenance has removed this vehicle from service due to vehicle accident in which the vehicle was considered a total loss.

**Impact**

The cost of replacing this vehicle would be \$35,000.00, to include the purchase price of the vehicle and all necessary emergency and safety equipment.

**Supporting Documentation**

Memorandum from the Assistant Director of Fleet Maintenance, John Vise.

Dept. Head	COO	Finance	Chm. of the Brd.	Legal
Date: <u>Feb. 10. 2014</u>	Date: <u>2/11/14</u>	Date: <u>2/11/14</u>	Date: <u>2/11/14</u>	Date:

CLAYTON COUNTY  
FLEET MAINTENANCE DEPARTMENT  
INTER - OFFICE MEMO

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DATE: November 11, 2013  
TO: Greg Porter, Chief of Police  
FROM: John Vise, Assistant Director   
SUBJECT: Vehicle 9228

Please be advised that vehicle 9228 has been in an accident, and is considered a "total loss".

2011 Ford Crown Victoria VIN: 2FABP7BV6BX167155 Mileage: 85,514

Therefore, I am recommending that you take the necessary steps to replace this vehicle. If you have any further questions, please contact John Vise at Fleet Maintenance.

JV/mg

cc: Captain Richard Godfrey  
Office John Ivey  
File

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

2-34

**DATE:** February 11, 2014

**TO:** Board of Commissioners

**FROM:** Ramona Thurman, Chief Financial Officer

**SUBJECT:** Request for Budget Amendment - Other General Government

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**APPROPRIATION FROM FUND BALANCE:**

Appropriation from General Fund Balance	101-6501-7000	\$	148,220
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**INCREASE EXPENSE:**

Consulting Fees	101-1601-4120	\$	148,220
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**Reason:** To appropriate funds for a transit feasibility study.

**TO:**

Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby Haywood, Clerk of Commission

dj

**BUDGET BY TEAM MEMBER**  
**Clayton County Transit Feasibility Study**  
 Prepared by Tindale-Oliver & Associates, Inc. (2/12/2014)

Task # and Description	TOA	MPE	DWA	TEAM	GMG	TOTAL
Phase 1 Conceptual Transit Feasibility Study	\$77,754	\$31,569	\$23,041	\$8,060	\$0	\$140,424
Phase 2 Detailed Service, Capital, and Financial Plan	TBD	TBD	TBD	TBD	TBD	TBD
Phase 3 Action Plan & Implementation	TBD	TBD	TBD	TBD	TBD	TBD
Labor Expense	\$77,754	\$31,569	\$23,041	\$8,060	\$0	\$140,424
Project Expense	\$7,328	\$0	\$468	\$0	\$0	\$7,796
<b>TOTAL PROJECT BUDGET</b>	<b>\$85,082</b>	<b>\$31,569</b>	<b>\$23,509</b>	<b>\$8,060</b>	<b>\$0</b>	<b>\$148,220</b>
<b>% Allocation</b>	<b>57.4%</b>	<b>21.3%</b>	<b>15.9%</b>	<b>5.4%</b>	<b>0.0%</b>	<b>100.0%</b>

TBD = Budget will be determined once the scope of work is finalized for Phases 2 and 3.

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

2-35

**DATE:** February 11, 2014

**TO:** Board of Commissioners

**FROM:** Ramona Thurman, Chief Financial Officer

**SUBJECT:** Request for Budget Amendment - Other General Government

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**APPROPRIATION FROM FUND BALANCE:**

Appropriation from General Fund Balance	101-6501-7000	\$	10,000
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**INCREASE EXPENSE:**

R & M Buildings	101-2751-4815	\$	10,000
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**Reason:** To appropriate funds for additional building repairs for the County Prison.

**TO:**  
Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby Haywood, Clerk of Commission

dj



12/11/13 Will not move forward.  
(See attached note)

RECEIVED

OCT 21 2013

### Clayton County Board of Commissioners

### Legislative Request Form

CLAYTON CO. COO

#### Purpose

Warden Frank Taylor Smith requests a budget amendment to increase the 4815 R&M - Buildings line of 101, 2751. The prison has expended 77% of its budget within the first 3 1/2 months of the fiscal year on essential end items and parts. \$15,000 as the budget for this line is inadequate. \$25,000 is a more reasonable amount. Yet \$11,000 budget amendment is being requested as we are projected to top out at \$26,000 for this fiscal year.

#### Rationale

The Director, BM, reportedly spent \$100,000 a year on upkeep of the prison prior to the Prison hiring its own maintenance technician for organizational maintenance in December 2010. Only a small amount of that was transferred to the prison's maintenance budget. The succeeding budget for the Prison was \$25,000. As BM still purchased the big ticket items, the budget was cut to \$22,500, then to \$15,000 over the next three years. But increasingly, BM is having the Prison pay for larger items out of our budget. Admittedly as this is written, BM is paying for two boilers at \$25,000 each. Two other boilers, as old and rusting as the current ones being replaced will be due in the near term. Nonetheless, even with BM picking up the major end items, other essential repairs to this 22 year old facility will be necessary and expected that we pay for them. Sometimes valuable time is lost while we negotiate who picks up the tab. An adequate budget to quickly address mid-level problems must be provided.

#### Facts

The following repairs/replacements have been made since July 1: vehicle gate opener (\$2585); \$2540.17 in plumbing kits/supplies; \$510.97 in A/C, heating belts, filters & miscellaneous; \$5,292 for frameless stainless steel mirrors and two electro mechanical locks. The Prison contributes \$157,000 in revenues to the County Treasury monthly. This does not count the value of work performed by our details.

#### Impact

This amendment will keep the Prison infrastructure operationally sound. Deferments in prison maintenance is a practice that is problematic and frowned upon by the State--as the administration could find itself in the news for a disturbance traced back to maintenance.

No funds available this current year. Recommend including as part of next yr's budget request (see comment in memo)

#### Supporting Documentation

Page 8 from Monthly Work & Revenues Report, Sep 2013

Originator	Dept Head	C.O.O	Finance	Legal
<i>Frank Taylor Smith</i>		<i>SW/COO</i>	<i>[Signature]</i>	
		<i>10/28/13</i>	<i>10/28/13</i>	

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

2-36

**DATE:** February 11, 2014  
**TO:** Board of Commissioners  
**FROM:** Ramona Thurman, Chief Financial Officer

**SUBJECT:** Request for Budget Amendment - Probation Services

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**INCREASE EXPENSE:**

Other Minor Equipment	101-2125-4394	\$	3,000
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**DECREASE EXPENSE:**

Buildings and Improvements	101-2101-6010	\$	3,000
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**Reason:** To transfer funds to cover the cost of the cashier's partition for the Probation Services.

**TO:** Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby Haywood, Clerk of Commission  
sl

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

2-37

**DATE:** February 11, 2014  
**TO:** Board of Commissioners  
**FROM:** Ramona Thurman, Chief Financial Officer  
**SUBJECT:** Request for Budget Amendment - Sheriff

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**INCREASE REVENUE:**

Federal Reimbursement - Narcotics Unit Salaries	101-2801-3207	\$	56,190
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**INCREASE EXPENSE:**

Other Minor Equipment	101-2803-4394	\$	27,030
Other Machinery and Equipment	101-2803-6040		29,160
		\$	<u>56,190</u>

**Reason:** To amend the budget to reflect SCAAP funds that have been received by the Sheriff for the purchase of fingerprint scanners, automated defibrillators, body worn cameras, lawn mower, Tasers, and cartridges.

**TO:** Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby Haywood, Clerk of Commission  
sm



Clayton County Board of Commissioners  
Legislative Request Form

RECEIVED

FEB 04 2014

Agenda Meeting Date: 2-12-14

CLAYTON CO. COO

**Purpose**

To request to amend the Sheriff's Office budget by moving the remaining SCAAP Grant funds to the appropriate accounts to facilitate purchases as outlined by the attached memo.

**Rationale**

**Facts**

All requested items meet criteria as outlined by the Department of Justice for expenditure of grant funds. Items include fingerprint scanners, automated defibrillators, body worn cameras, lawn mower, Tasers and cartridges.

**Impact**

No financial impact to the County

**Supporting Documentation**

Memo outlining purchases to be made and associated costs.

Dept. Head

COO

Finance

Chm. of the Brd.

Legal

Date: 0204 14

Date: 2/10/14

Date: 2/10/14

Date: 2/10/14

Date:



Clayton County Sheriff's Office

**Sheriff Victor Hill**

9157 Tara Boulevard, Jonesboro, Georgia 30236

Telephone No. (770) 471-1122 ♦ Internet: [www.claytonsheriff.com](http://www.claytonsheriff.com)

DATE: February 4, 2014, 2014

TO: Dennis Johnson

FROM: J. Shawn Southerland

SUBJECT: SCAAP Funds Request

Listed below are the amounts and account codes where we need the remaining SCAAP Grant monies need to be allocated. Descriptions, costs and justifications are also listed.

Items requested meets the criteria of set forth by the Department of Justice for expenditure of funds awarded to local governments for correctional facilities that incarcerate or detain undocumented criminal aliens and will be used for, medical and mental health services, documentation, identification and processing of illegal immigrants, and support prison workforce in day to day jail operations. Total request for Jail Operations Division is \$56,196.57.

Item#	Item	Qty	Total	Justification	Account Code
1	TouchPrint 5300 Scanner w/ accessories	1	\$29,160.00	For use by staff to fingerprint, document and identify illegal aliens entering facility. (Technology involving offender management/inter-agency information sharing)	2803-6040 Capital Outlay
2	Automated External Defibrillators (ZOLL AED Police Package) w/ accessories	7	\$8,597.00	For use w/ inmates to insure emergency medical care of the inmates and staff. (Medical & Mental)	2803-4394 Other Minor Equip
3	VIEVU Body Worn Video Cameras	12	\$10,714.40	For use w/ special needs inmates and illegal immigrants to ensure proper handling and documentation of event. (Medical & Mental)	2803-4394 Other Minor Equip
4	Lawn Mower (SCCIP)	1	\$3,039.12	For use by inmates assigned to work details in the County. (Jail Industries)	2803-4394 Other Minor Equip
5	TASER X2 & X26P w/ accessories	4	\$4,686.05	For use w/ special needs inmates to insure proper handling, prevent self-injury and safety of the inmates and staff. (Medical & Mental)	2803-4394 Other Minor Equip
TOTAL			\$56,196.57		

Civil, Tel. 770-473-5828

Warrants, Transports, Investigations, Tel. 770-477-4480, Fax 770-477-4464

Jail Information, Tel. 770-477-4413, Fax 678-479-5399

Court Services, Tel. 770-477-3366, Fax 770-477-3903

Records, Accounting, Training, Recruitment, Tel. 678-479-5322, Fax 770-477-4596

**Jail Operations Division SCAAP Requests**  
**Account 2803**

Item #	Item	Model #	Quantity	Unit Price	Sub-Total	Total	Comment	Account Code
1								
1a	NATIMS AFIS Protocol Support w/ FTP: Compression Support Package with FTP Provides Support for NEC NATIMS Protocol Communications Over TCP/IP/FTP Wide Area Network Connections w/ WSQ compression.	TPE-COMX-NECFTP	1	\$170.00	\$170.00			
1b	TouchPrint Duplex Fingerprint Card Printer - for printing double sided cards. Enterprise applications only. 1 year Help Desk Warranty included.	TPE-PRT-DUP	1	\$2,380.00	\$2,380.00			
1c	TouchPrint™ POP3 Client Messaging: Support provides automated POP3 Client interface to customer supplied POP3 Mail Server address for back-channel text messages or NIST Records to Message Log or Record List	TPE-COMX-RMPPOP3	1	\$425.00	\$425.00			
1d	First year warranty upgrade to 9/5 coverage for the TPE-5600 500dpi enhanced definition live scan booking system.	5600-TPE-ED-W95	1	\$926.00	\$926.00			
1e	TouchPrint Enterprise customization for palm capture on palm live scan systems. Must be quoted with the corresponding jurisdiction specific ten print customization corresponding jurisdiction specific ten print customization.	TPE-CSTX-GAPALM	1	\$1,000.00	\$1,000.00			
1f	Installation and Training: Two Day: Standard two day on-site installation and training services. Includes one day of installation and one day of training. Training day is for Operators (up to 6 people) and for System Managers (up to 4 people). Recommended for TP-3800 series livescan systems. Includes travel and all related expenses.	TP-IAT-2DAY	1	\$2,195.00	\$2,195.00			
1g	Demographic Interface (DI) receives B.TXT files from an external system via FTP or Windows File Share. Records pushed to the system will show in the Livescan Inventory View and will be available for edit. DI is intended for sites upgrading to Enterprise and/or have an existing JMS/RMS vendor that has already developed an OFCS interface for that particular State.	TPE-SWOX-DI-OFCS- BPUSH	1	\$1,700.00	\$1,700.00			

**Jail Operations Division SCAAP Requests**  
**Account 2803**

Item #	Item	Model #	Quantity	Unit Price	Sub-Total	Total	Comment	Account Code
1h	TouchPrint 5300 500dpi high definition palm, slap, and roll live scan booking system. Includes: TP-5300 scanner, TouchPrintTM Enterprise application software with slap to roll matching, and PC running Windows in a ruggedized stand-alone cabinet with 24" deck. 1 year help desk warranty included.	TPPE-5600-ED	1	\$19,678.00	\$19,678.00			
1i	GEORGIA ENTERPRISE CUSTOMIZATION, 500 DPI FINGER CAPTURE; PALM OR FULL HAND CAPTURE OPTIONS AVAILABLE; CANON@ PHOTO CAPTURE OPTION AVAILABLE; CAR, CNA, JUV, APF, AND SOT TRANSACTIONS; PRINTS FD249, FD884, FD258 AND FD258 W/O EMOGRAPHS DBI FLAT (UD) AND FCS (JSD) IMPORTER OPTIONS AVAILABLE; TRANSMIT TO GBI NATMS, AFIX TRACKER@ (TYPE 1,2,4,10) TRANSMIT TO LOCAL SMTP SERVER (TYPE 1,2,4,10,15) STANDARD NATMS RESPONSES STANDARD NATMS TABLE DOWNLOADS	TPPE-CSTX-GA	1	\$170.00	\$170.00			
1j	Freight	47FRT	7	\$50.00	\$350.00			
1k	Warranty Upgrade 9x5 (yr 1)	PRT-DUP-W95	1	\$166.00	\$166.00	\$29,160.00	Morpho Trust USA	2803 6040 Capital Outlay - Other Machine and Equip
2								
2a	Zoll AED Plus - Law Enforcement Package	ZAED+N	7	\$1,100.00	\$7,700.00			
2b	CPR-D-Padz	8900-0800-01	7	\$0.00	\$0.00			
2c	Zoll AED Plus - Carrying Case	20951-A	7	\$0.00	\$0.00			
2d	AED Plus Batteries (10 Pack)	BTZAD+	7	\$0.00	\$0.00			
2e	Rescue Ready Kit	RRK	7	\$0.00	\$0.00			
2f	AED Monthly Check Tags	AEDCT	7	\$0.00	\$0.00			
2g	AED, Com Decal, 4X4	AEDCOMDEC	7	\$0.00	\$0.00			
2h	AED, Com Triangle Wall Sign	AEDCOMTRI	7	\$0.00	\$0.00			
2i	Stainless Steel Wall Cabinet w/ Alarm	8000-0855-02	3	\$99.00	\$297.00			
2j	Zoll AED Plus Trainer II	8008-0050-01	2	\$300.00	\$600.00	\$8,597.00	DXE Medical Inc	2803 4394 Other Minor Equipment

**Jail Operations Division SCAAP Requests**  
**Account 2803**

Item #	Item	Model #	Quantity	Unit Price	Sub-Total	Total	Comment	Account Code
3								
3a	VIEVU Body Worn Video Camera	IE3	12	\$889.95	\$10,679.40			
3b	Shipping		1	\$35.00	\$35.00	\$10,714.40	VIEVU	2803
								4394 Other Minor Equipment
4	Lawn Mower Toro Zmaster (Inmate Industries)	30678	1	\$3,039.12	\$3,039.12	\$3,039.12	Jerry Pate Turf & Irreg	2803
								4394 Other Minor Equipment
5								
5a	TASER, X2, ECD, Black	22002	2	\$999.95	\$1,999.90			
5b	TASER X26P, CEW, Black, Class II Laser	11002	2	\$873.85	\$1,747.70			
5c	TASER X2/26P Tactical Performance Power Mag	22012	4	\$52.95	\$211.80			
5d	Blackhawk Holster, X2	22501	2	\$63.95	\$127.90			
5e	Blackhawk Holster, X26P	11501	2	\$51.75	\$103.50			
5f	TASER 25' Live Smart Cartridge (X2)	22151	15	\$30.75	\$461.25			
5g	Freight		1	\$34.00	\$34.00	\$4,686.05	DGG TASER & Tac Sup	2803
								4394 Other Minor Equipment

TOTAL EXPENDITURE

\$56,196.57

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

**DATE:** February 4, 2014  
**TO:** Board of Commissioners  
**FROM:** Ramona Thurman, Chief Financial Officer  
**SUBJECT:** Request for Budget Amendment - Fund 306 SPLOST - Roads & Recreation

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**INCREASE REVENUE:**

Appropriations from SPLOST Fund Balance	306-4001-7000	\$	625,897
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**INCREASE EXPENSES:**

Roads, Bridges & Imp - Godby Road	306-4001-6050-33650-7Y14B	\$	625,897
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**Reason:** To amend the budget for utility relocation for Godby Road project

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby D. Haywood, Clerk of Commissioners



# Clayton County Transportation & Development

**DIVISIONS**  
Administration  
Engineering Services  
Landfill  
Public Works  
Traffic Engineering

## INTEROFFICE MEMO

Jeff Metarko, Director  
Keith Rohling, Assistant Director

DATE: January 28, 2014  
TO: Ramona Thurman, Chief Financial Officer, Finance  
FROM: *JCM* Jeff Metarko, Director, Transportation & Development  
RE: Request for Budget Set-Up; 2004 SPLOST Program

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Please set-up an account (306-4001-6050-33650-7Y14B) and budget of \$625,897 for utility relocation on the Godby Road project. The Utility Agreement is on the Agenda meeting for February 4, 2014. Also, please forward documentation once the account/budget set-up is complete.

If you have any questions, contact me at your earliest convenience.

JCM/b

CC: Lisa Terry  
Bill Andrews  
Sharon Stone

**CLAYTON COUNTY  
INTER - OFFICE MEMO**

**DATE:** February 7, 2014  
**TO:** Board of Commissioners  
**FROM:** Ramona Thurman, Chief Financial Officer  
**SUBJECT:** Request for Budget Amendment - Fund 306 SPLOST - Roads & Recreation

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

**INCREASE REVENUE:**

Appropriations from SPLOST Fund Balance	306-4001-7000	\$ 6,687,382
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**INCREASE EXPENSES:**

Roads, Bridges & Improvements	306-4001-6050-30483-7Y14B	\$ 6,687,382
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**Reason:** To amend the budget for utility relocation and distribution facility relocation on the CW Grant Grade Separation Project.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelby D. Haywood, Clerk of Commissioners



# Clayton County Transportation & Development

**DIVISIONS**  
Administration  
Engineering Services  
Landfill  
Public Works  
Traffic Engineering

## INTEROFFICE MEMO

Jeff Metarko, Director  
Keith Rohling, Asst. Director

DATE: February 7, 2014  
TO: Ramona Thurman, Chief Financial Officer, Finance  
FROM: *JM* Jeff Metarko, Director, Transportation & Development  
RE: 2004 SPLOST Program – Budget Amendment Request

---

Please set-up an account and budget for utility relocation and distribution facility relocation on the CW Grant Grade Separation Project.

306-4001-6050-30483-7Y14B \$6,687,382

If you have any questions or require additional information, please contact me at your convenience.

JCM/b

Attachment: Legislative Request

CC: Lisa McCoy  
Sharon Stone  
Bill Andrews



# Clayton County Board of Commissioners

## Legislative Request Form

### Purpose

The purpose of this request is for a Resolution authorizing the execution of two (2) Utility Relocation Agreements with Georgia Power for the CW Grant Grade Separation Project.

### Rationale

These agreements are required by Georgia Power before they will relocate their facilities in conflict with the road improvement project. Also, these agreements are required by Georgia DOT before they will authorize the project to be bid for construction.

### Facts

Georgia Power has reviewed the project and has estimated the impact to their facilities with prior rights to be a total of \$6,687,382. Per Georgia Power, separate agreements are required for their Transmission facilities (\$4,482,121) and their Distribution facilities (\$2,205,261).

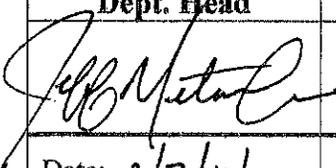
The County agreed to pay 100% of the utility relocation costs for this project in the Project Framework Agreement with Georgia DOT approved by the Board of Commissioners on October 7, 2008 in Resolution 2008-165.

### Impact

Funding is available in the 2004 SPLOST Program.

### Supporting Documentation

Two (2) copies of the Transmission Facility Relocation Agreement for execution.  
Two (2) copies of the Distribution Facility Relocation Agreement for execution.

Dept. Head	COO	Finance	Chm. of the Brd.	Legal
				
Date: 2/7/14	Date:	Date:	Date:	Date:

JEFF METARKO

JEFFREY E. TURNER  
CHAIRMAN  
MICHAEL L. EDMONSON  
VICE CHAIRMAN  
SONNA SINGLETON  
COMMISSIONER  
GAIL B. HAMBRICK  
COMMISSIONER  
SHANA M. ROOKS  
COMMISSIONER

# Clayton County Community Development



PATRICK EJIKE  
DIRECTOR

## Interoffice Memorandum

**Date:** January 22, 2014  
**To:** Ramona Thurman, CFO  
**From:** Patrick Ejike, Director  
**Subject:** Request for Refund Check

Please issue a check in the amount of \$100.00 made payable to:

**Name:** Zoning Info, Inc.  
**Address:** 3555 NW 58<sup>th</sup> Street, Ste. 505  
**City:** Oklahoma City      **State:** OK      **Zip:** 73112

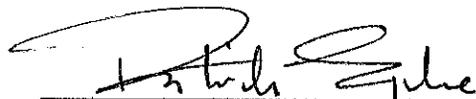
2014 JAN 23 PM 11:51

For the purpose of: Refund to Zoning Info, Inc. for payment for a zoning verification letter for property that was recently annexed into the City of Lovejoy.

This check should be charged to account #101-4002-3331.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

  
Patrick Ejike, Director

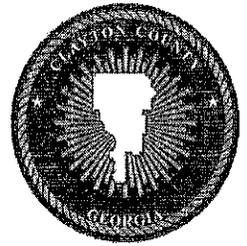
PE/dh

Attachment

**Note:** This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

ELDRIN BELL  
CHAIRMAN  
WOLE RALPH  
VICE CHAIRMAN  
SONNA SINGLETON  
COMMISSIONER  
GAIL B. HAMBRICK  
COMMISSIONER  
MICHAEL L. EDMONDSON  
COMMISSIONER

*Clayton County*  
*Community Development*



**Interoffice Memorandum**

**Date:** January 22, 2014  
**To:** Dana Hornsby, Administrative Secretary  
**From:** Kc Krzic, Zoning Administrator *Kc Krzic*  
**RE:** Refund of \$100 fee

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Please be advised that the following \$100 fee should be returned due to the fact that the application for a zoning verification letter was for property that was recently annexed into the City of Lovejoy.

The receipt number is 2929 and is attached.

Here is the address that needs to appear on the check, reimbursing

Zoning Info, Inc  
3555NW 58<sup>th</sup> Street, Suite 505  
Oklahoma City, OK 73112

If there are any questions, Ms. Nicole LaMonda can be contacted at (405) 525-2998, ext. 111.

Thank you kindly!