

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

December 16, 2014

A G E N D A

1. Call to order.
2. Invocation and Pledge of Allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the December 2, 2014 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County honors the 110th Birthday of Supercentenarian Maggie Brown Kidd". (Presented by Commissioner Gail Hambrick).
7. Consider requests of Ramona Thurman, Interim Purchasing Agent of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
 - 1) **RFP PKG #09-28 In Home Services for the Aging, Annual Contract, Request for 120 Day Contract Extension, Second Amendment (Senior Services)**. ResCare HomeCare, located in Valdosta, Georgia). Per Section 2-136 (6) Clayton County Purchasing ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.
 - 2) **RFB PKG #12-45 Clayton County Transportation & Development Asphalt Supply Services, Annual Contract (Transportation and Development), Final Annual Renewal and Request for Price Increase, Second Amendment)**. (C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia). Per Section 2-136 (6) Clayton County Purchasing ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the

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county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

3) **RFB PKG #13-02 Widening and Overlay of Mt. Zion Boulevard/CR28 from Somerton Drive to Rex Road, Clayton County, Georgia, Clayton County Commission District #1, Change Order Request, Second Contract Amendment (Transportation and Development).** (\$18,470.20 / Baldwin Paving Company, located in Marietta, Georgia. Funding is available through the 2009 SPLOST Funds). Per Section 2-136 (1) Clayton County Purchasing ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

4) **RFB PKG #13-09 Public Safety Uniforms, Annual Contract, Second Contract Amendment, Request to Add Additional Services.** (T&T Uniforms located in Jonesboro, Georgia. No additional costs to the county). Per Section 2-136 (6) Clayton County Purchasing ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

5) **RFB PKG #14-49 Lake Ridge Parkway Sidewalk Installation (Re-Bid), First Contract Amendment (Transportation and Development).** (\$1,125.00 / DAF Concrete, Inc., located in Marietta, Georgia. Funding is available through the 2009 SPLOST Funds). Per Section 2-136 (1) Clayton County Purchasing ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

6) **RFB PKG #14-50 Clayton County 2014 Miscellaneous Sidewalk Improvements Commission Districts 1 and 2, Clayton County, Georgia (Re-Bid)**

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(Transportation and Development). (\$157,937.50 / C&C Lovejoy, LLC, located in Lovejoy, Georgia. Funding is available through the 2009 SPLOST Funds). Per Section 2-136 (1) Clayton County Purchasing ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

7) **RFB PKG #14-53 Clayton County Traffic Engineering Sign Truck (Transportation and Development).** (\$118,306.00 / Peach State Freightliner, LLC, located in Forest Park, Georgia. Funding is available through the 2009 SPLOST Funds). Per Section 2-136 (1) Clayton County Purchasing ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

8) **Annual Contract Renewals – Various Vendors.** Per Section 2-136 (6) Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

- a) **RFP PKG #11-16 Project Engineering Services for Clayton County Department of Transportation and Development, Annual Contract with Moreland Altobelli Associates, Inc., located in Norcross, Georgia.** The renewal period will be from January 1, 2015 through December 31, 2015. The remaining renewal on this contract is for one (1) additional one (1) year period. The Board of Commissioners approved this proposal on November 8, 2011.
- b) **RFQ iPhone and iPad Repair Services, Annual Contract with Fix N Cell, LLC D/B/A Fix N Cell Wireless Repair, located in Hampton, Georgia. (Information Technology).** The renewal period will be from January 1, 2015 through December 31, 2015. The remaining renewal on this contract is for one (1) additional one (1)

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year period. The Board of Commissioners approved this quote on January 7, 2014.

- c) **RFP PKG #13-59 Transit Planning & Engineering Services, Annual Contract with Tindale-Oliver & Associates, Inc. located in Tampa, Florida. (Transportation and Development).** The renewal period will be from February 1, 2015 through January 31, 2016. The remaining renewals on this contract are for two (2) additional one (1) year periods. The Board of Commissioners approved this proposal on January 21, 2014.

- 8. Consider requests of Ramona Thurman, Chief Financial Officer.
 - 1) Budget Amendment #4-76/2009 Reimposition SPLOST/FYE 6-30-15 – To amend the budget for the funding for final phase of the soccer field renovations at Lovejoy Park, in the amount of \$487,550.

 - 2) Budget Amendment #4-77/2009 Reimposition SPLOST/FYE 6-30-15 – To amend the budget for funding for the site development plan for the Parks and Recreation Administration Building, in the amount of \$25,000.

- 9. Consider a request of Chief Operating Officer Alex Cohilas for the Director of Central Services.

- 10. Consider a request of Renee Bright, Director of Human Resources.
 - 1) Request approval for the renewal and plan changes for the Kaiser, Kaiser Sr. Advantage, and Self-funded (Aetna) medical plans and the Self-funded (Delta Dental) dental plans effective June 1, 2015 - May 31, 2016. As required by Healthcare Reform, our plans must be amended to cover smoking cessation over-the-counter products. There are no recommended increases in premiums for any of the listed plans.

- 11. Resolution 2014-316 - A Resolution to rescind any landfill rates set by the Clayton County Board of Commissioners.

Synopsis: This Resolution will rescind any land rates previously approved by the Board of Commissioners and will recognize the authority of the Solid Waste Management Authority to set the rates for the County landfill.

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12. Resolution 2014-325 - A Resolution to allow Georgia State Senator Gail Davenport to host an annual senior citizens dinner and dance at the J. Charley Griswell Senior Center.

Synopsis: State Senator Davenport is hosting a dinner and dance event as a way to spread holiday cheer & fellowship opportunities for older adults in Clayton County to take place December 19, 2014 from 3:00pm - 8:00pm.

13. Resolution 2014-326 - A Resolution authorizing Clayton County to amend an Aging Subgrant Contract with the Atlanta Regional Commission providing for services to be rendered in connection with older adult programs.

Synopsis: Amendment will reflect an additional \$78,384 including local match to the Aging Program budget to increase services to seniors.

14. Resolution 2014-327 - A Resolution authorizing Clayton County to enter into a Memorandum of Understanding with the Clayton County Board of Health providing for the terms and conditions under which immunizations and health screenings for seniors will be administered during the Clayton County Senior Services Department's Health and Wellness Events.

Synopsis: The MOU will allow Board of Health to provide health screenings and immunizations to seniors County Health and Wellness events.

15. Resolution 2014-328 - A Resolution authorizing Clayton County to adopt the final draft of the Livable Centers initiative study for Mountain View as required by the Atlanta Regional Commission.

Synopsis: As a requirement set forth by the Atlanta Regional Commission, the County must adopt the final draft of the LCI study for Mountain View which was already approved and paid for out of the Mountain View TAD funds.

16. Resolution 2014-329 - A Resolution authorizing Clayton County to enter into an Agreement on behalf of Clayton County Fire and Emergency Services with Omni One Environmental LLC, providing for the terms and conditions under which the company will demolish and remove a three story burn facility from Fire Department Training Grounds.

Synopsis: The Agreement will authorize Omni One Environmental LLC to demolish a burn facility which must be removed for construction to begin on the new Multi-Purpose Training Facility.

17. Resolution 2014-330 - A Resolution authorizing Clayton County to enter into a Professional

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Services Agreement with Wiley Wilson Architects, providing for the terms and conditions under which a primary site assessment and Evaluation activities related to the relocation of Clayton County Fire Department Station Nine will be rendered.

***Synopsis:** This Agreement authorizes Wiley Wilson Architects to conduct a site assessment to ensure the feasibility of relocating CCFES Station 9 from Old Dixie Hwy to the proposed CW Grant Parkway location.*

18. Resolution 2014-331 - A Resolution to allow State Representative Sandra G. Scott to host a Town Hall Meeting at the Carl Rhodenizer Recreation Center.

***Synopsis:** State Representative Scott is requesting to host a Town Hall Meeting to hear from citizens of House District 76.*

19. Resolution 2014-332 - A Resolution authorizing Clayton County to enter into a Host Agency Agreement with Experience Works Inc., providing for the terms and conditions under which

the Senior Community Service Employment Program will be administered through the Clayton County Senior Services Department.

***Synopsis:** The Agreement authorizes the Senior Services Department to administer a Senior Community Service Employment Program administered by Employment Works, Inc. that is designed specifically for low income adults 55 and older to provide the opportunity to receive minimum wage while improving their job skills at local community agencies.*

20. Ordinance 2014-333 - An Ordinance to amend the official Zoning map for Clayton County, Georgia.

***Synopsis:** The Current zoning for certain properties are not consistent with zoning classification approved by the Board of Commissioners and therefore the Board of Commissioners would need to re-adopt zoning amendments to satisfy the Boards original intent.*

21. Resolution 2014-334 - A Resolution providing for the repeal of Resolution 2014-321 and correction of a scrivener's error in Resolution 2014-304.

***Synopsis:** A Resolution to correct previous scrivener's errors.*

22. Appointment to the Hospital Authority Board to fill the unexpired term of Dr. Raju Vanapalli

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(resigned). The term is for three (3) years, expiring on October 31, 2017. (Full-Board Appointment) *(Removed from 11-4-14 Agenda)*

23. Appointment to the Tax Assessors Board to fill the expiring term of Ms. Dorothy Morris. The term is a three (3) year term, expiring December 31, 2017. (Full-Board Appointment) *(Removed from 12-2-14 Agenda)*

24. ZONING PETITION: **FEAGIN WOODS SUBDIVISION PUD/PUD-14/07-2**

The Applicant, Stephen D. Moore on behalf of Scarbrough & Rolader, is requesting a rezoning from Article 3.5 Residential District (RS-180) and Article 3.7 Residential District (RS-110) to Article 7.2 Planned Unit Development District (PUD) for a subdivision upon property located at 0 Feagin Road (06-062-063-002), 0 Feagin Road (06-062-063-010), and 9795 Dixon Industrial Boulevard (06-062C-A004). The subject properties are approximately a combined 36.26 acres of land.

Commission District # 4 – Commissioner Michael Edmondson

ZAG recommended DENIAL

25. ZONING PETITION: **VERIZON WIRELESS/ CUP-14/09-10**

The Applicants, David C. Kirk and Jennifer A. Blackburn on behalf of Verizon Wireless, are requesting a conditional use permit (CUP) from Article 3.31 Heavy Industrial District (HI) to allow for a wireless communication facility (cell tower). The subject property is located at 5394 Highway 42, Ellenwood, GA 30294 and otherwise known as parcel number 12-171A-A001. The subject property contains approximately 11.27 acres of land and it is currently zoned Heavy Industrial (HI).

Commission District # 1 – Commissioner Sonna Gregory

ZAG recommended APPROVAL

26. ZONING PETITION: **LOVE LAKESIDE LLC/ RECZ-14/08-11**

The Applicant, Robert T. Love on behalf of Love Lakeside LLC, is requesting a

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rezoning from Article 3.31 Heavy Industrial District (HI) to Article 3.13 Mobile Home District (RMH) to restore the RMH zoning designation as it existed prior to the adoption of the May 2008 Clayton County Zoning Ordinance upon property located at 0 Dunn Road (12-245D-A008). The subject property is approximately 0.75 acres of land.

Commission District # 1 – Commissioner Sonna Gregory

ZAG recommended APPROVAL

EXECUTIVE SESSION –

27. Consider any action(s) necessary based on decision(s) made in the Executive Session.

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FINANCE SUPPORTING DOCUMENTATION
BEGINS ON NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: December 8, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 307 - 2009 Reimposition SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-15:

INCREASE REVENUE:			
Appropriations from SPLOST Fund Balance	307-5120-7000		487,550
 INCREASE EXPENSES:			
Repair & Maintenance Recreation Area	307-5120-4845-PR005-7Y150	\$	487,550

Reason: To amend the budget for funding for final phase of the soccer field renovations at Lovejoy Park.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Sandra Davis, Clerk of Commission

CLAYTON COUNTY -- PURCHASE REQUISITION				Fund	ORG Code	Order No.
				307	5120	
DEPARTMENT ORIGINATING ORDER PARKS & RECREATION DEPT. DIVISION: Admin DELIVER TO:			REQUESTED BY: Troy Hodges CONTACT PH #: 678-618-0938 DATE: November 18, 2014		PURCHASING USE ONLY VENDOR CODE	
ITEM #	G/L INFO		DESCRIPTION (MAKE, MODEL, SIZE, ETC.)	QTY	UNIT PRICE	TOTAL
0	ACCT # 4845	PROJECT PRO05	Field Grading and Prep Work	527,076	0.350	\$ 184,476.60
	SOURCE 7Y150					
1	ACCT # 4845	PROJECT PRO05	Installation of Irrigation	527,076	0.245	\$ 129,133.62
	SOURCE 7Y150					
2	ACCT # 4845	PROJECT PRO05	Purchase of Bermuda Sod	527,076	0.235	\$ 123,862.86
	SOURCE 7Y150					
3	ACCT # 4845	PROJECT PRO05	Installation of Bermuda Sod	527,076	0.095	\$ 50,072.22
	SOURCE 7Y150					
4	ACCT #	PROJECT				\$ -
	SOURCE					
5	ACCT #	PROJECT				\$ -
	SOURCE					
6	ACCT #	PROJECT				\$ -
	SOURCE					
7	ACCT #	PROJECT				\$ -
	SOURCE					
8	ACCT #	PROJECT				\$ -
	SOURCE					
9	ACCT #	PROJECT				\$ -
	SOURCE					
10	ACCT #	PROJECT				\$ -
	SOURCE					
11	ACCT #	PROJECT				\$ -
	SOURCE					
12	ACCT #	PROJECT				\$ -
	SOURCE					
REMARKS				ORDER SUBTOTAL	\$ 487,545.30	
Benson Construction / Annual Contact for Field Renovations						
CERTIFICATION						
I hereby approve the purchase of the Item(s) and/or service(s) listed hereon for which an appropriation was made by the Board of Commissioners. Authority to purchase has been obtained and doesn't exceed my current budget allotment for this line item.						
_____ Manager's Signature				_____ Administrator's Signature		
				ORDER GRAND TOTAL		\$ 487,545.30
_____ Director's Signature				Page Number 1 of		

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: December 8, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 307 - 2009 Reimposition SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-15:

INCREASE REVENUE:			
Appropriations from SPLOST Fund Balance	307-5101-7000		25,000
 INCREASE EXPENSES:			
Land & Improvements	307-5101-6000-PR000-7Y150	\$	25,000

Reason: To amend the budget for funding for the site development plan for the Parks and Recreation Administration Building.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Sandra Davis, Clerk of Commission

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HUMAN RESOURCES SUPPORTING DOCUMENTATION
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Board of Commissioners Approval Process System

New Request

After completing Request form and attaching supporting documentation, click on the SUBMIT button at the bottom to submit your request for approval. Fields with an (*) are required.

Department:	Human Resources
Phone:	E-mail:
(770) 477-3240	Renee.Bright@claytoncountyga.gov
Example: (000) 000-0000	Example: john.doe@claytoncountyga.gov

Requests must be submitted a minimum of 12 days prior to Agenda Meeting Date.

FYE:	Select Agenda Meeting Date:
FYE15	12/10/2014

Request Type:
Insurance

Purpose:

Renewal and plan changes for Kaiser, Kaiser Sr. Advantage, and Self-funded medical plans and Self-funded Dental plans effective June 1, 2015-May 31, 2016

Rationale:

To continue affordable health benefits to our employees, retirees, and eligible dependents.

Facts:

Plan changes to medical plans:

Healthcare Reform requires plans to cover over-the-counter smoking cessation products under prescription benefits in 2015. In order to be in compliance, our plans will be amended accordingly. HR recommends implementing a Tobacco surcharge in 2016. This can be communicated this year allowing employees and covered spouses 12 months to utilize covered cessation products and programs offered by our plans. HR recommends including Tobacco testing during the biometrics testing for employees and covered spouses that enroll in one of the 2015 Lifestyles Plan; however, there will be no surcharge for this plan year. There will

Impact:

There are no recommended increases for any of the above mentioned plans.

Documents must be submitted in PDF format.
Large PDF files may be compressed and saved to a ZIP file before attaching to Request form.

Supporting Documentation:

Alternate contact should be available to answer questions regarding your request.

Alternate Contact Name:	Alternate Contact Phone:
Nella Cooper	(770) 477-3743
	Example: (000) 000-0000
Alternate Contact Email:	
Nella.Cooper@co.clayton.ga.us	
Example: john.doe@claytoncountyga.gov	

Comments:

Initiated Date:

11/25/2014

5:25:19 PM

Initiated By:

Renee Bright