

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

July 21, 2015

A G E N D A

1. Call to order.
2. Invocation and Pledge of Allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the July 7, 2015 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. Consider requests of Debra Brewer, Director of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
  - 1) **Recommendation to Amend Sole Source: CAD Dispatch Software Upgrade Contract, Fifth Amendment.** (\$3,992.00 / SunGard Public Sector, Inc., located in High Point, North Carolina. Funding is available through the E-911 Communications 2015 Fund. As requested by the Police Department. Per Section 2-136 (7) of the Clayton County Code of Ordinances, General Purchasing Methods; Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The Purchasing Agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.
  - 2) **Recommendation for the Purchase and Installation of a Playground at Grant Road Park utilizing U.S. Communities Cooperative Contract #110179.** (\$40,000.00 / GameTime c/o Dominica Recreation Products, Inc., in Longwood, Florida. Funding is available through the Parks and Recreation Community Development Block Grant Funds). As requested by the Parks and Recreation Department. Per Section 2-114 of the Clayton County

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Code of Ordinances, Cooperative Purchasing Methods; the County may join with other governmental units in cooperative purchasing plans when the best interest of the county would be served thereby. The Clayton County Board of Commissioners makes the final award for cooperative purchases of \$35,000.00 and greater.

3)     **Recommendation for the Purchase and Installation of an Outdoor Fitness Playground for the Rex Park Walking Trail utilizing U. S. Communities Cooperative Contract #110179.** (\$45,879.05 / GameTime c/o Dominica Recreation Products, Inc., in Longwood, Florida. Funding is available through the Parks and Recreation Community Development Block Grant Funds). As requested by the Parks and Recreation Department. Per Section 2-114 of the Clayton County Code of Ordinances, Cooperative Purchasing Methods; the County may join with other governmental units in cooperative purchasing plans when the best interest of the county would be served thereby. The Clayton County Board of Commissioners makes the final award for cooperative purchases of \$35,000.00 and greater.

4)     **Recommendation for Amendment: Asbestos Abatement, Removal and Disposal for the Clayton County Senior Services Kinship Care Resource Center.** (\$1,900.00 / Carpet / C. J. Hearne Construction Company, located in Atlanta, Georgia. Funding is available through the Senior Services General Funds). As requested by the Senior Services Department. Per Section 2-136 (4) of the Clayton County Code of Ordinances, General Purchasing Methods; the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

5)     **Recommendation for Purchase of Active Directory Support Service utilizing a Statewide Contract with Dell Computer Inc., for the Information Technology Department.** (\$5,000.00 / State Contract #SWC90813-01 / Dell Computer Inc., located in Round Rock, Texas. Funding is available through the Information Technology's Other Contract Services Accounts). As requested by the Information Technology Department. Per Section 2-136 (6) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and

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services directly from the awarded suppliers through the use of an annual contract document.

6) **Recommendation for Sole Source Award for the purchase of a Subscription for Consolidated Lead Evaluation and Reporting (CLEAR) – Law Enforcement Plus, for the Clayton County Police Department.** (\$15,177.60 / Thomson Reuters (West Publishing Corporation) located in Redmond, Washington. Funding is available through the Police Department General Funds). As requested by the Police Department. Per Section 2-136 (7) of the Clayton County Code of Ordinances, General Purchasing Methods; Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The Purchasing Agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

7) **The following Annual Contracts are being recommended for renewal and/or amendment pursuant to Section 2-136: (1) and (6) of the Clayton County Code of Ordinances, General Purchasing Methods.** Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

a. **RFB #14-04 Clayton County, Georgia for the Department of Transportation & Development Landfill Earthen Material Services-Annual Contract (Multi-Award)**

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- with: (1) Stephens Industries, LP**, located in College Park, Georgia; **(2) TAG Grinding Services, Inc.**, located in Dadeville, Alabama, with a renewal period from August 25, 2015 through August 24, 2016. There is one remaining renewal on these contracts. The Board of Commissioners approved this award on July 15, 2014.
- b. **RFB #14-24 Officiating Services for Clayton County Parks and Recreation Athletic Programs –Annual Contract with Peach State Umpires Association, LLC.**, located in Jonesboro, Georgia, to amend the current contract to include basketball officiating services. The Board of Commissioners approved this award on May 6, 2014.
- c. **RFB #14-40 Clayton County Alarm & Sprinkler Systems Inspections and Services – Annual Contracts with VSC Fire and Security, Inc.**, located in Norcross, Georgia, with a renewal period from October 13, 2015 through October 12, 2016. There are three remaining renewals on this contract. The Board of Commissioners approved this award on September 16, 2014.
2. **The following Annual Contract is being recommended for renewal pursuant to Section 2-136: (2) and (6) of the Clayton County Code of Ordinances, General Purchasing Methods.** Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners’ approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.
- a. **RFP #13-06 Alcohol & Drug Treatment Services for the Clayton County Adult Felony Drug Court – Annual Contract with Associated Counseling, Inc.** located in Jonesboro, Georgia. The renewal period is from August 7, 2015 through August 6, 2016. There is one remaining renewal on this contract. The Board of Commissioners approved this award on

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July 16, 2013.

7. Consider the request of Ramona Bivins, Chief Financial Officer.

1) Request for Refund of Business License fees paid by Ms. Shannon Turner to dba Another Journey Personal Care Home due to the denial of the business license by the Planning and Zoning Division of the Community Development Department, in the amount of \$50.

8. Resolution 2015-189 - A Resolution authorizing Clayton County to approve additional grant funds for the provision of Kinship Care Services as described in the FY 2015 Promoting Safe and Stable Families proposal.

*Synopsis: This Resolution will allow the County to accept grant funds from the Georgia Department of Human Services in the amount of \$61,083.00 to be matched by the County in the amount of \$20,361.00. The grant period began on October 1, 2014 and will terminate September 30, 2015.*

9. Resolution 2015-190 - A Resolution to approve an amended Memorandum of Understanding to allow Commissioner Sonna Singleton Gregory to partner with Youth Science Academy and American Community Trust to host a Job Fair, Back to School and Community Outreach event at the Carl Rhodenizer Recreation Center.

*Synopsis: This Resolution will amend a Memorandum of Understanding for Commissioner Sonna Gregory to partner with Youth Science Academy and American Community Trust. The event will be held August 8, 2015 from 11:00 a.m. to 4:00 p.m.*

10. Resolution 2015-191 - A Resolution authorizing Clayton County, on behalf of Clayton County Juvenile Court, to enter into an Affiliation Agreement and Contract for Services with the

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Georgia Court Appointed Special Advocate Association to accept grant funds and to set forth the terms and conditions under which the grant funds will be utilized.

**Synopsis:** *This Resolution will authorize the County to enter into an Affiliation Agreement and Contract for Services to accept funds from Georgia "CASA" in the amount of \$41,327.24 with no match by the County, to pay salaries for CASA Supervisors. The grant period is July 1, 2015 to June 30, 2016.*

11. Resolution 2015-192 - A Resolution of the Clayton County Board of Commissioners consenting to a de-annexation from the City of Riverdale to de-annex certain property currently located within the city limits of the City of Riverdale at 1183 King Road.

**Synopsis:** *This Resolution will allow the Board of Commissioners consent of de-annexation requested by the City of Riverdale to de-annex certain property currently located within the city limits of the City of Riverdale at 1183 King Road.*

12. Resolution 2015-193 - A Resolution authorizing Clayton County to enter into a Service Agreement with Grace Harbour, Inc., on behalf of Clayton County Juvenile Court, providing for the terms and conditions under which certain Juvenile Program Services will be rendered to enhance court services for high-risk youth.

**Synopsis:** *This Resolution will allow the Board of Commissioners to enter into a service agreement with Grace Harbour, Inc., to provide direct grant related services for high-risk youths. Grace Harbour, Inc. will utilize \$375,000.00 from grant funds previously allocated in the amount of \$750,000.00 from the 2015 Juvenile Justice Incentive Program Enhancement Grant.*

13. Resolution 2015-194 - A Resolution authorizing Clayton County to enter into a Service Agreement with Southwest Key Programs, Inc., on behalf of Clayton County Juvenile Court,

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providing for the terms and conditions under which certain Juvenile Program Services will be rendered to enhance court services for high-risk youth.

**Synopsis:** *This Resolution will allow the Board of Commissioners to enter into a service agreement with Southwest Key Programs, Inc., to provide direct grant related services for high-risk youths. Southwest Key Programs, Inc. will utilize \$375,000.00 from grant funds previously allocated in the amount of \$750,000.00 from the 2015 Juvenile Justice Incentive Program Enhancement Grant.*

14. Resolution 2015-195 – A Resolution authorizing Clayton County to enter into a license agreement with MARTA for the installation and operation of a public bus shelter or bench and associated equipment.

**Synopsis:** *A resolution authorizing Clayton County to enter into a license agreement with MARTA for public bus shelter.*

15. Order for Remission- State of Georgia vs. Marc A. Strickland and 1<sup>st</sup> Choice Bail Bonds.

**Synopsis:** *The approval of this Order for Remission will authorize a refund to 1<sup>st</sup> Choice Bail Bonds Surety in the amount of \$1,636.00.*

16. Appointment to the Board of Appeals to fill the expiring term of Dr. William Hill. The term is for three years expiring on August 19, 2018. (Full-Board Appointment)

17. Appointment to the Department of Behavioral Health and Developmental Disabilities Region 3 Advisory Council to fill a vacant seat. The term is for three years expiring on January 31, 2018. (Full-Board Appointment)

18. Appointment to the Solid Waste Management Authority to fill the expiring term of Rodney Givens. The term is for four years expiring on August 20, 2019. (Full-Board Appointment)

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19. Appointment to the Zoning Advisory Group to fill the expiring term of Jacqueline Peoples. The term is for three years expiring on August 19, 2018. (Full-Board Appointment)
20. Appointment to the Zoning Advisory Group to fill the expiring term of K C Watts. The term is for three years expiring on August 19, 2018. (Full-Board Appointment)

**EXECUTIVE SESSION –**

21. Consider any action(s) necessary based on decision(s) made in the Executive Session.

FINANCE SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE

JEFFREY E. TURNER  
CHAIRMAN  
SHANA M. ROOKS  
VICE CHAIRMAN  
SONNA SINGLETON  
COMMISSIONER  
GAIL B. HAMBRICK  
COMMISSIONER  
MICHAEL L. EDMONSON  
COMMISSIONER

*Clayton County  
Community Development*



PATRICK EJIKE  
DIRECTOR

**Interoffice Memorandum**

**Date:** June 30, 2015  
**To:** Ramona Thurman, CFO  
**From:** Patrick Ejike, Director  
**Subject:** Request for Refund

2015 JUL 1 AM 11 03  
CLAYTON COUNTY FINANCE

Please issue a check in the amount of \$50.00 made payable to:

**Name:** Shannon Turner  
(DBA Another Journey Personal Care Home)

**Address:** 8209 Taylor Rd.

**City:** Riverdale

**State:** GA

**Zip:** 30274

For the purpose of: Refunding the Business License fees paid by Ms. Turner to the Community Development Department. Ms. Turner was not approved to receive a Business License based denial by the Planning & Zoning division of the Community Development Department.

<b>Total Fee Paid:</b>	\$	235.00
<b>Non-Refundable Fee Per Code:</b>	\$	185.00
<b>Refund Due:</b>	\$	50.00

This check should be charged to account # 101-3401-3100

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

Patrick Ejike, Director

PE/dh

Attachment

**Note:** This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.