

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

November 17, 2015

A G E N D A

1. Call to order.
2. Invocation and Pledge of Allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the November 3, 2015 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PRESENTATION: “Arts Clayton Update”. (Presented by Linda Summerlin- Executive Director of Arts Clayton)
7. Consider requests of Debra Brewer, Director of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
 - 1) **Recommendation for Award: RFB #15-08 Lake Spivey Multi-Use Trail Construction, Phase I (International Park – Reid Stephens Park) for Clayton County, Georgia for the Parks and Recreation Department.** (\$1,985,000.00 / Lewallen Construction Company, Inc., located in Marietta, Georgia. Funding is available through the 2009 Greenspace SPLOST Funds). As requested by the Parks and Recreation Department. Pursuant to Section 2-136 (1) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners’ approval.

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- 2) **Recommendation for Award: RFB #15-25 Mundy's Mill Road Shoulder Improvement and Culvert Extension at Swamp Creek for the Clayton County Transportation and Development Department.** (\$302,697.33 / McCoy Grading, Inc., located in Greenville, Georgia. Funding is available through the 2009 SPLOST Funds). As requested by the Transportation and Development Department. Pursuant to Section 2-136 (1) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

- 3) **Recommendation for Award: RFB #15-27 Demolition of Battle Creek Apartments for Clayton County, Georgia.** (\$264,650.00 / C&S Construction and Consulting, Inc., located in Jonesboro, Georgia. Funding is available through the Clayton County Community Development Block Grant). As requested by the Community Development Department. Pursuant to Section 2-136 (1) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

- 4) **Recommendation for Award: RFB #15-29 Thermoplastic Pavement Marking for Clayton County, Georgia – Annual Contract for the Clayton County Transportation and Development Department.** (Mid-State Striping, Inc., located in Eatonton, Georgia. Funding is available through the Transportation and Development Department's General Fund and 2009 and 2015 SPLOST Funds). As requested by the Transportation and Development Department. Pursuant to Section 2-136 (1) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

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- 5) **Recommendation for Award: RFB #15-54 Clayton County Animal Control and Adoption Center for the Police Department.** (\$3,275,000.00 / MEJA Construction Inc., located in Peachtree City, Georgia. Funding is available through 2009 SPLOST funds). As requested by the Police Department. Pursuant to Section 2-136 (1) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

- 6) **Recommendation for Award: RFQ #2015-13 Aerial and Ground Ladder Inspection and Testing for Clayton County Fire and Emergency Services.** (Consolidated Fleet Services, Inc., located in Searcy, Arkansas. Funding is available through the Fire and Emergency Services Other Contract Services Fees). As requested by the Fire and Emergency Services Department. Pursuant to Section 2-136 (4) of the Clayton County Code of Ordinances, General Purchasing Methods; the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

- 7) **Recommendation for a Sole Source Award: SS #2015-23 Stars Professional Claims Management Software for Risk Management.** (\$34,550.00 / Marsh ClearSight, LLC, located in Chicago, Illinois. Funding is available through the Central Services Risk Management Other Contract Services Fees Fund). As requested by the Central Services Department. Pursuant to Section 2-136 (7) of the Clayton County Purchasing Ordinance, Sole Source purchases; Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The Purchasing Agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

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8. Consider the requests of Ramona Bivins, Chief Financial Officer.
 - 1) Budget Amendment #2-71/Debt Service Fund/FYE 6-30-15 - To transfer funds to cover the cost of debt service principal payment, in the amount of \$1,000.
 - 2) Budget Amendment #2-72/Worker's Compensation Fund/FYE 6-30-15 - To transfer funds to cover the cost of claims expenses, in the amount of \$345,000.
 - 3) Budget Amendment #2-15/Economic Development/FYE 6-30-16 - To provide funds for the development of a Countywide Economic Development Website, in the amount of \$20,000.
 - 4) Budget Amendment #2-16/Federal Narcotics Condemnation Fund/FYE 6-30-16 - To provide funds to purchase 55 new Taser X26P electronic control devices, in the amount of \$44,000.
 - 5) Budget Amendment #2-17/Economic Development/FYE 6-30-16 - To amend in a donation received from Central Georgia EMC, in the amount of \$1,700.
 - 6) Request for Refund of the Alcohol Retail License fees paid by Ms. Olivia Medrano dba Tienda Carniceria El Mercadito due to the non-recommendation by the Clayton County Police Department for criminal history, in the amount of \$1,800.

9. Resolution 2015-280 - A Resolution to amend the Clayton County PY2015 Annual Action Plan to allow for the recapture and reallocation of funding to administer the Student Housing Initiative Program.

***Synopsis:** This Resolution will reallocate balances associated with projects that are inactive or complete to new or incomplete projects in support of the grantee's efforts with the administration of UGA Extension, upon the termination of the contract with Housing Authority of Clayton County.*

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10. Resolution 2015-281 - A Resolution authorizing Clayton County to accept a donation from Central Georgia Electric Membership Corporation on behalf of the Clayton County Department of Economic Development.

Synopsis: Central Georgia Electric Membership Corporation wishes to donate \$1,700.00 to Economic Development to further the department's business development efforts.

11. Resolution 2015-282 - A Resolution authorizing Clayton County to accept settlement and execute a release settling all claims in the matter involving Barbara Lou Cooper.

Synopsis: Clayton County will accept a settlement amount of \$25,000 from State Farm Insurance for property damage and execute a Release document formalizing the settlement of all claims involving Barbara Lou Cooper.

12. Resolution 2015-283 - A Resolution to approve the Summary Plan Description for the self-funded medical plan.

Synopsis: The Summary Plan Description details how the plan will be administered, including eligibility requirements, covered benefits and appeals procedures.

13. Resolution 2015-284 - A Resolution authorizing Clayton County to enter into an amendment to the services agreement with Fire Recovery USA, LLC.

Synopsis: Fire Recovery USA, LLC will provide billing services on behalf of Clayton County Fire & EMS for services provided in connection with motor vehicle incidents and other emergencies.

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14. Resolution 2015-285 - A Resolution authorizing Clayton County to enter into a service agreement with Motorola Solutions, Inc. for maintenance of portions of the E-911 Communications System.

Synopsis: The service agreement will allow Motorola Solutions, Inc. to maintain E-911 Telephone Dispatch Console System for Clayton County.

15. Resolution 2015-286 - A Resolution approving the Clayton County Local Option Sales Tax (L.O.S.T.).

Synopsis: This Resolution allows distribution of L.O.S.T. proceeds beginning January 1, 2016, and remains in effect until June 30, 2022.

16. Resolution 2015-287 - A Resolution authorizing Clayton County to enter into an Employment Agreement with Detrick Stanford for the position of Chief Operating Officer.

Synopsis: This Resolution provides the terms and conditions for an Employment Agreement with Detrick Stanford.

17. Ordinance 2015-288 - An Ordinance to amend the Code of Clayton County, Georgia, as amended, specifically Part II, Chapter 42 "Fire Prevention And Protection", Article II "Fire Prevention Code", Section 42-40 "Fees".

Synopsis: This Ordinance will delete Section 42-40 and replace it with a new Section 42-40 to be entitled "Fees", including language reflecting changes in Georgia State Law.

18. Resolution 2015-289 - A Resolution authorizing Commissioner Shana M. Rooks to partner with Community Outreach In Action to host a Thanksgiving Basket Giveaway at the South Clayton Recreation Center.

Synopsis: Commissioner Shana. M. Rooks and Community Outreach In Action will host a Thanksgiving Basket Giveaway on Saturday, November 21, 2015 from 9:00 am to 1:00 pm.

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19. Order for Remission- State of Georgia vs. Alvin Louis Whitfield and A-Atlanta/Clayton Bonding.

Synopsis: The approval of this Order for Remission will authorize a refund to A-Atlanta/Clayton Bonding, Surety in the amount of \$10,640.00.

20. Appointment to the Board of Appeals to fill the expiring term of Mr. Joe B. Hamilton. The term is for three years expiring on December 31, 2018. (Full-Board Appointment)

21. Appointment to the Board of Health to fill the expiring term of Dr. Aundria Cheever. The term is for six years expiring on December 31, 2021. (Full-Board Appointment)

22. ZONING PETITION: **CHARLIE HOOD/RECZ-15/07-18** (*Tabled from September 15, 2015 Meeting*)

The Applicant, Charlie Hood on behalf of Big Lagoon, LLC is requesting a rezoning from Article 3, Section 3.21, General Business (GB) District Standards to Section 3.29, Light Industrial (LI) District Standards to allow for a fenced and graveled trailer storage yard. The subject property is located on **Quicktrip Way, Ellenwood, GA 30294** and otherwise known as parcel number 12-182C-B003. The subject property is approximately 7.168 +/- acres of land.

Commissioner District 1 – Sonna Gregory

The Zoning Advisory Group Recommended DENIAL

23. ZONING PETITION: **CHARLIE HOOD/RECZ-15/07-19** (*Tabled from September 15, 2015 Meeting*)

The Applicant, Charlie Hood on behalf of Big Lagoon, LLC is requesting a rezoning from Article 3, Section 3.21, General Business (GB) District Standards to Section 3.29, Light

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Industrial (LI) District Standards to allow for a fenced and graveled trailer storage yard. The subject property is located on **Quicktrip Way, Ellenwood, GA 30294** and otherwise known as parcel number 12-182C-A001. The subject property is approximately 1.569 +/- acres of land.

Commissioner District 1 – Sonna Gregory

The Zoning Advisory Group Recommended DENIAL

24. ZONING PETITION: **IVINIA LUCAS/CUP-15/09-19**

The Applicant, Ivinia Lucas, is requesting a conditional use permit (CUP) from Article 6.12 Personal Care Homes, Boarding Homes and Group Home Standards to allow for a personal care home use for 6 or more persons. The subject property is located at **6290 W. Fayetteville Road, Riverdale, GA 30296** and otherwise known as parcel number 13-122C-D016. The subject property contains approximately 31,924 square feet in area or 0.733 +/- acres of land and it is currently zoned Residential District (RS-180).

Commissioner District 2 – Gail Hambrick

The Zoning Advisory Group Recommended DENIAL

25. ZONING PETITION: **LEMUEL WARD/MOD-15/09-7**

The Applicant, Lemuel Ward, on behalf of Anvil Block Land Partners, LLC is requesting a Major Modification to the Villages of Ellenwood Planned Unit Development (PUD) Conceptual Site Plan to change an existing 189 lot single-family residential subdivision use to Light Industrial use for proposed warehouse distribution center. The subject property is located at **4503 Bouldercrest Road, Ellenwood, GA 30294** and otherwise known as 12-234B-A001. The subject property is approximately 54.98 +/- acres of land and currently has a PUD zoning district classification designated as Single-Family Residential on the approved Conceptual Site Plan.

Commissioner District 1 – Sonna Singleton Gregory

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The Zoning Advisory Group Recommended APPROVAL

26. ZONING PETITION: **LEMUEL WARD/RECZ-15/09-21**

The Applicant, Lemuel Ward, on behalf of Anvil Block Land Partners, LLC is requesting a rezoning from Article 3, Section 3.5 Residential District Standards to Article 7, Section 7.2 Planned Unit Development Standards to allow for property to be combined with 4503 Bouldercrest Road, for a Light Industrial warehouse distribution center use. The subject property is located at **4371 Bouldercrest Road, Ellenwood, GA 30294** and otherwise known as 12-234B-A007. The subject property is approximately 2.0+/- acres of land.

Commissioner District 1 – Sonna Singleton Gregory

The Zoning Advisory Group Recommended APPROVAL

EXECUTIVE SESSION –

27. Consider any action(s) necessary based on decision(s) made in the Executive Session.

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FINANCE SUPPORTING DOCUMENTATION
BEGINS ON NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: October 29, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer
SUBJECT: Request for Budget Amendment- Debt Service Fund

I do hereby request and submit the following transfer of funds to be approved for FYE 6-30-15:

INCREASE REVENUE:

| | | | |
|-----------------------|---------------|----|-------|
| Operating Transfer In | 400-7214-7010 | \$ | 1,000 |
|-----------------------|---------------|----|-------|

INCREASE EXPENSES:

| | | | |
|----------------------|---------------|----|-------|
| Principal Retirement | 400-7214-5510 | \$ | 1,000 |
|----------------------|---------------|----|-------|

Reason: To transfer funds to cover the cost of debt service principal payment.

TO: Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed transfer has been approved.

Date

Sandra Davis, Clerk of Commission

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: October 30, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer
SUBJECT: Request for Budget Amendment- Worker's Compensation Fund

I do hereby request and submit the following transfer of funds to be approved for FYE 6-30-15:

INCREASE REVENUE:

Appropriations from Worker's Compensation Fund Balance 752-7602-7000 \$ 345,000

INCREASE EXPENSES:

Claims Expense 752-7602-4735 \$ 345,000

Reason: To transfer funds to cover the cost of claims expenses.

TO: Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed transfer has been approved.

Date

Sandra Davis, Clerk of Commission

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-15

DATE: October 16, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Economic Development

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-16:

INCREASE REVENUE:

| | | | |
|----------------------------------|---------------|----|--------|
| Appropriations from Fund Balance | 210-1105-7000 | \$ | 20,000 |
|----------------------------------|---------------|----|--------|

INCREASE EXPENSE:

| | | | |
|-----------------------------|---------------|----|--------|
| Other Contract Service Fees | 210-1105-4140 | \$ | 20,000 |
|-----------------------------|---------------|----|--------|

Reason: To provide funds for the development of a Countywide Economic Development Website.

TO: Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Sandra Davis, Clerk of Commission

sl

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-16

DATE: October 30, 2015

TO: Board of Commissioners

FROM: Ramona Thurman Bivins, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Federal Narcotics Condemnation Fund

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-16:

INCREASE REVENUE:

| | | | |
|--|---------------|----|--------|
| Appropriations from Federal Narcotics Fund Balance | 220-3001-7000 | \$ | 44,000 |
|--|---------------|----|--------|

INCREASE EXPENSE:

| | | | |
|-----------------------|---------------|----|--------|
| Other Minor Equipment | 220-3001-4394 | \$ | 44,000 |
|-----------------------|---------------|----|--------|

Reason: To provide funds to purchase 55 new Taser X26P electronic control devices.

TO: Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Sandra Davis, Clerk of Commission

sl



Inter-Office Memo

DATE: October 22, 2015
TO: Ramona Bivins, Chief Financial Officer
FROM: Michael Register, Interim Chief of Police 
SUBJECT: Budget Amendment, Federal Drug Reserve Fund

The police department is requesting a budget amendment from the police departments reserve Federal drug fund balance.

The request is in the amount of \$44,000.00 to purchase 55 new Taser X26P Electronic Control Devices. Our current X26 Tasers are no longer being produced and many of the ones that we have no longer function. The remaining balance will be covered under the 2016 budget. The requested funds would need to be placed in to the following account.

- Account Number 220-3001-4394

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-17

DATE: November 2, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Economic Development

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-16:

INCREASE REVENUE:

| | | | |
|---------------------|---------------|----|-------|
| Gifts and Donations | 210-1105-7005 | \$ | 1,700 |
|---------------------|---------------|----|-------|

INCREASE EXPENSE:

| | | | |
|---------------------|---------------|----|-------|
| Advertising Expense | 210-1105-4700 | \$ | 1,700 |
|---------------------|---------------|----|-------|

Reason: To amend in a donation received from Central Georgia EMC.

TO: Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Sandra Davis, Clerk of Commission

sl



**The Central Georgia
Electric Membership Corporation**
923 S. Mulberry Street / Jackson, Georgia 30233
770-775-7857

STATE BANK & TRUST COMPANY
MACON, GEORGIA 31210

64-412
611

NO. 085763

| Vendor | Check Nbr | Check Date | Check Amount |
|--------|-----------|------------|--------------|
| 662 | 85763 | 09/29/15 | \$1,700.00 |

Pay ONE THOUSAND, SEVEN HUNDRED DOLLARS AND 00/100 CENTS

To The
Order Of CLAYTON CO DEPT OF ECONOMIC
DEVELOPMENT
121 S MCDONOUGH STREET
JONESBORO GA 30236

(VOID AFTER 90 DAYS)
OPERATING & GENERAL ACCOUNT

Darryl Haul Chairman
D.A. Robinson Treasurer

⑈085763⑈ ⑆061104123⑆ 014 266 2⑈

662
CLAYTON CO DEPT OF ECONOMIC

Please Detach and Retain Statement
THE CENTRAL GEORGIA ELECTRIC MEMBERSHIP CORPORATION
JACKSON, GEORGIA 30233
770-775-7857

Check Nbr: 85763
Check Date: 09/29/15

We herewith hand you our check in settlement of items listed below.

| Invoice Nbr | Description | Invoice Date | Ref Nbr | Amount |
|-----------------|-------------|--------------|---------|----------|
| SA0000000043696 | DONATION | 09/29/15 | | 1,700.00 |

210-1105-7005

No. 085763

JEFFREY E. TURNER
CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: January 8, 2015
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

2015 NOV 4
PM 11 18

Please issue a check in the amount of \$1,800.00 made payable to:

Name: Ms. Olivia Medrano
DBA: Tienda Carniceria El Mercadito

Address: 1544 Tara Rd. Ste. J

City: Jonesboro **State:** GA **Zip:** 30236

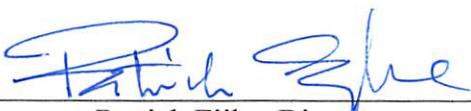
For the purpose of: Refunding the Alcohol Retail License fees paid by Ms. Medrano to the Community Development Department. Ms. Medrano was not approved to receive an Alcohol Retail License based on non-recommendation by the Clayton County Police Department for criminal history.

| | |
|-------------------------------------|-------------|
| Total Fee Paid: | \$ 2,000.00 |
| Non-Refundable Fee Per Code: | \$ 200.00 |
| Refund Due: | \$ 1,800.00 |

This check should be charged to account # 101-3401-3110

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.