

## CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

March 1, 2016

### POST SUMMARY MINUTES

PRESENT: Chairman Jeffrey E. Turner, Vice-Chairman Sonna Gregory, Commissioner Gail Hambrick, Commissioner Michael Edmondson, Commissioner Shana M. Rooks, and Clerk Sandra T. Davis.

1. Chairman Turner called the meeting to order.
2. Invocation was given by Reverend Emmett McCord of For Christ Sake Church in Rex, Georgia. The Pledge of Allegiance to the flag was led by Chairman Turner.
3. Amended the agenda by Removing Resolution 2016-43 - A Resolution authorizing Clayton County to enter into an Agreement to Purchase Real Estate with the estate of Eugene R. Bonds, Jr., to purchase real property in connection with the 2009 Special One Percent Sales and Use Tax. Vote unanimous. Motion by Commissioner Rooks, second by Chairman Turner, to adopt the agenda as amended. Vote unanimous.
4. Approved the February 16, 2016 Regular Business Meeting minutes. Vote unanimous.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
  1. Dr. Henry Anderson of Hampton, Georgia stated that starting at the next commission meeting on Tuesday, March 15, 2016, he will start another series of public commenting on problems that he has brought before the board to address and solve which again are crimes, gangs, beyond unappealing and less than desirable look of certain areas in Clayton County, blatant violations of the County's Codes and Ordinances by both commercial and residential properties and the overall dismal quality of life in certain major areas. Dr. Anderson states that after the budget of fiscal year 2016-2017, he will start his series of evaluation on all five (5) board members both individually and collectively on whether or not they have advanced and moved Clayton County forward on an upward positive future is bright trajectory and whether the five commissioners as a collective whole are underachieving, underperforming, and doing less than what the citizens of Clayton County expect as Chairman and Commissioners of this county. In conclusion, Dr. Anderson states that the citizens of Clayton County and himself want to know if the board is addressing and solving concerns and issues on certain areas of Clayton County that he brings before them.

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2. Christina Cummings of Clayton County commented that she is the Secretary of the Clayton County Meals on Wheels Board and will speak on the senior services in the county. Ms. Cummings states that based on the services the board provides, Meals on Wheels keeps seniors in their homes successfully. The population of older adults is expected to double by the year 2020 and one (1) in every five (5) persons in the world will be age sixty-five (65) or older. She states that they only serve one-hundred and forty (140) seniors Meals on Wheels in Clayton County, although we know that population is much larger. To give you some statistics about Meals on Wheels and what they do, eighty-three percent (83%) of our customers say that it improves their health. By having this community-based service, we keep seniors at home, thriving in their own space that allows them to remain healthy. Ms. Cummings states that she wants to urge the board and to thank them firstly for the March on Meals Month, and we will be investing in Meals on Wheels services but our board works tirelessly to raise funds to supplement those costs. She concludes by saying the Meals on Wheels Board appreciates the investment that the Board of Commissioners has made in Meals on Wheels and towards our seniors and hopes in the future the board will continue to see our older adults as a priority.

6. PROCLAMATION: “Clayton County Observes March 2016 as National Purchasing Month”. (Presented by Chairman Jeffrey E. Turner)

Chairman Turner recognizes Councilman Thomas Smith with the City of Forest Park, and Clayton County School Board Members Jesse Goree of District Three (3) and Benjamin Straker of District Nine (9) in attendance.

7. PROCLAMATION: “Clayton County Observes March 2016 as March For Meals Month”. (Presented by Chairman Jeffrey E. Turner)
8. PROCLAMATION: “Clayton County Recognizes Gerrian S. Hawes As A Woman Making History”. (Presented by Commissioner Shana M. Rooks)
9. Consider requests of Debra Brewer, Director of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: [http://library.municode.com/index.aspx?clientId=10562.](http://library.municode.com/index.aspx?clientId=10562))

- 1) Approved the **Recommendation for Award: RFP #15-05 Radio Frequency Identification (RFID) and Automated Material Handling (AMH) System for the Clayton County Library System.** (3M Company dba Bibliotheca, LLC, located in Norcross, Georgia. Funding is available through SPLOST Library Improvement Project Funds). As requested by

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the Library System. Pursuant to Section 2-136 (2) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

2) Approved the **Recommendation for Award: RFQ #11505 Strategic Plan for the Clayton County Fire & Emergency Services Department.** (Center for Public Safety Excellence, Inc., located in Chantilly, Virginia. Funding is available through the Fire & Emergency Services Other Contract Service Fees Fund). As requested by the Department of Fire & Emergency Services. Pursuant to Section 2-136 (4) of the Clayton County Code of Ordinances, General Purchasing Methods; the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote. Vote unanimous.

3) **Recommendation for Renewal of Annual Contracts:**

A. The following Annual Contracts are being recommended for renewal pursuant to Section 2-136: (1) and (6) of the Clayton County Code of Ordinances, General Purchasing Methods. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

1. Approved **RFB #13-65 Construction Materials Testing/Inspections/Soil Borings – Annual Contract Renewal with NOVA Engineering and Environment, LLC,**

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located in Kennesaw, Georgia, with a renewal period from June 1, 2016 through May 31, 2017. There are no remaining renewals on this contract. The Board of Commissioners approved this award on May 6, 2014. Vote unanimous.

2. Approved **RFB #13-76 Land Boundary and Topographical Surveys for Various Clayton County Projects – Annual Contract Renewal with Falcon Design Consultants, LLC**, located in Stockbridge, Georgia, with a renewal period from May 1, 2016 through April 30, 2017. There are no remaining renewals on this contract. The Board of Commissioners approved this award on April 1, 2014. Vote unanimous.
  3. Approved **RFB #14-24 Officiating Services for Clayton County Parks and Recreation Athletic Programs – Annual Contract Renewal with Peach State Umpires Association, LLC**, located in Jonesboro, Georgia, with a renewal period from June 1, 2016 through May 31, 2017. There are no remaining renewals on this contract. The Board of Commissioners approved this award on May 6, 2014. Vote unanimous.
- B. The following Annual Contracts are being recommended for renewal pursuant to Section 2-136: (2) and (6) of the Clayton County Code of Ordinances, General Purchasing Methods. Pursuant to Section 2-136 (2) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.
1. Approved **RFP #13-41 Telecommunication and Data Services – Annual Contract Renewal with AT&T Corp.**, located in Bedminster, New Jersey, with a renewal period from June 1, 2016 through May 31, 2017. There are two (2) remaining renewals on this contract. The Board of Commissioners approved this award on May 6, 2014. Vote unanimous.

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2. Approved **RFP #14-07 Auditing Services for Clayton County, Georgia – Annual Contract Renewal with Mauldin & Jenkins, LLC**, located in Macon, Georgia, with a renewal period from June 1, 2016 through May 31, 2017. There is one (1) remaining renewal on this contract. The Board of Commissioners approved this award on April 15, 2014. Vote unanimous.

Commissioner Rooks asked that in regards to the Strategic Plan for the Fire Department, is this new or have we had a Strategic Plan before. Fire Chief Landry Merkison of the Clayton County Fire Department answered that the Clayton County Fire Department is currently under an accreditation process and as part of that accreditation process, we are required to submit a Strategic Plan for the department, so this is a need so that we can move forward with the accreditation process, therefore yes, it is new.

10. Consider a request of Ramona Bivins, Chief Financial Officer.

- 1) Approved Budget Amendment #4-69/2015 SPLOST/FYE 6-30-16 - To appropriate funds from fund balance to provide funding for land acquisition, design and construction of the County Information Technology Center, in the amount of \$6,864,745. Vote unanimous.

11. PUBLIC HEARING:

1. Held Public Hearing regarding the intent of Clayton County to abandon approximately 2,379.95 sq. ft. (0.055 acres) of right-of-way formerly known as Clark Howell Highway. Concluded after no one came forward to express public comments.
2. Held Public Hearing regarding the intent of Clayton County to abandon approximately 53,611 sq. ft. (1.231 acres) of right-of-way formerly known as Flat Shoals Road. Concluded after no one came forward to express public comments.
3. Held Public Hearing regarding the intent of Clayton County to abandon approximately 69,935 sq. ft. (1.61 acres) of right-of-way formerly known as West Lee's Mill Road. Concluded after no one came forward to express public comments.

12. Approved Resolution 2016-39 - A Resolution authorizing Clayton County Parks and Recreation to accept \$1,000 donation from Wal-Mart. Vote unanimous.

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**Synopsis:** *Wal-Mart wishes to donate \$1,000 to the Clayton County Parks and Recreation Department. The funds will be used for program supplies and after school snacks in the recreation centers. No match of funds required.*

13. Approved Resolution 2016-40 - A Resolution to amend the Clayton County PY2015 Annual Action Plan to allow for the recapture and reallocation of funding to establish a Special Economic Development Incentive Fund, which will be supported by funding from the Community Development Block Grant. Vote unanimous.

**Synopsis:** *This Resolution allows balances associated with projects that are inactive or complete to be reallocated to new or incomplete projects. Funding will be transferred from the Section 108 Loan Program to establish a Special Economic Development Incentive Fund to attract and retain jobs that are available to low income County residents.*

14. Approved Resolution 2016-41 - A Resolution to amend the Clayton County PY2014 Annual Action Plan to allow for the recapture and reallocation of funding awarded to the Home Investment Partnership Program to be transferred to the Clayton County Mortgage Assistance Program. Vote unanimous.

**Synopsis:** *This Resolution allows balances associated with projects that are inactive or complete to be reallocated to new or incomplete projects. Funding will be transferred from the allocation for the administration of the HOME Program to the Clayton County Mortgage Assistance Program to provide a resource for income-eligible homebuyers seeking to purchase a home in the County.*

15. Approved Resolution 2016-42 - A Resolution authorizing Clayton County to enter into a Partnership Agreement with Lake Spivey Community, Inc. and Southern Regional Medical Center Foundation to host the “8<sup>th</sup> Annual Clayton County Parks and Recreation Lake Spivey Road Race” at Clayton County International Park, and to host the “2<sup>nd</sup> Annual Lake Spivey Community, Inc., Golf Tournament” at the Lake Spivey Golf Club, and to collaborate with the County agencies and representatives in support of the Kids Outdoors Initiative, the Georgia Children’s Outdoor Bill of Rights and the Southern Regional Medical Center Neonatal Intensive Care Unit. Vote unanimous.

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**Synopsis:** *This Resolution allows the County to enter into a Partnership Agreement with Lake Spivey Community, Inc. and Southern Regional Medical Center Foundation to host on September 30, 2016 the “2<sup>nd</sup> Annual Lake Spivey Community, Inc., Golf Tournament” at the Lake Spivey Golf Club and to host on October 22, 2016 the “8<sup>th</sup> Annual Clayton County Parks and Recreation Lake Spivey Road Race” at the Clayton County International Park in support of the Kids Outdoors Initiative and the Southern Regional Medical Center Neonatal Intensive Care Unit.*

16. Approved Resolution 2016-44 - A Resolution to abandon approximately 53,611 sq. ft. (1.231 acres) of right-of-way formerly known as Flat Shoals Road; to authorize the conveyance of the abandoned right-of-way to the adjacent owner. Vote unanimous.

**Synopsis:** *This Resolution authorizes the County to abandon acres of right-of-way formerly known as Flat Shoals Road; to authorize the conveyance of the abandoned right-of-way and for the Chairman to execute all documents related to perform all acts necessary to accomplish the intent of this Resolution.*

17. Approved Resolution 2016-45 - A Resolution to abandon approximately 69,935 sq. ft. (1.61 acres) of right-of-way formerly known as West Lee’s Mill Road; to authorize the conveyance of the abandoned right-of-way to the adjacent owner. Vote unanimous.

**Synopsis:** *This Resolution authorizes the County to abandon acres of right-of-way formerly known as West Lee’s Mill Road; to authorize the conveyance of the abandoned right-of-way and for the Chairman to execute all documents related to perform all acts necessary to accomplish the intent of this Resolution.*

18. Approved Resolution 2016-46 - A Resolution to abandon approximately 2,379.95 sq. ft. (0.055 acres) of right-of-way formerly known as Clark Howell Highway; to authorize the conveyance of the abandoned right-of-way to the adjacent owner. Vote unanimous.

**Synopsis:** *This Resolution authorizes the County to abandon acres of right-of-way formerly known as Clark Howell Highway; to authorize the conveyance of the abandoned right-of-way and for the Chairman to execute all documents related to perform all acts necessary to accomplish the intent of this Resolution.*

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19. Approved Ordinance 2016-47 - An Ordinance to amend the *Code of Clayton County, Georgia*, as amended, specifically Part II, Appendix A “Zoning”, Article 1 “Basic Provisions”, Section 1.5 “Defined Words” so as to insert the definition for the term “Building Frontage,” so as to modify the definition and to insert an illustration for the term “Freestanding Sign,” “Ground Sign,” so as to modify the definition for the term “Sign, Awning,” so as to insert the definition for the term “Sign, Internal,” and so as to insert an illustration for the term “Sign, Mansard”.  
Vote unanimous.

*Synopsis: The Ordinance will amend Part II, Appendix A “Zoning”, Article 1 “Basic Provisions”, Section 1.5 “Defined Words”.*

20. Denied Ordinance 2016-48 - An Ordinance to amend the *Code of Clayton County, Georgia*, as amended, specifically Part II, Appendix A “Zoning”, Article 8 “Sign Regulations (SS)”; to amend the Code of Clayton County, Georgia, as amended, specifically Part II, Appendix A “Zoning”, Article 9 “Nonconforming Structures, Lots and Uses”, Section 9.6 “Nonconforming Signs”. Motion to deny passed 3 – 2. Vice-Chairman Gregory and Commissioner Hambrick opposed.

*Synopsis: The Ordinance will amend Part II, Appendix A “Zoning”, Article 8 “Sign Regulations (SS)” and amend Part II, Appendix A “Zoning”, Article 9 “Nonconforming Structures, Lots and Uses”, Section 9.6 “Nonconforming Signs”.*

Chief Staff Attorney Christie Barnes requested an executive session for personnel, real estate, and litigation.

21. Accepted Street Light Petition Addition to Existing Street Light District Lake Forest Subdivision in District 3 – Commissioner Shana Rooks. Vote unanimous.
22. Held Appointment to the Department of Behavioral Health and Developmental Disabilities Region 3 Advisory Council to fill the expiring term of Dianna Williams. The term is three years expiring on April 2, 2019. (Full Board Appointment)
23. Approved the Appointment of Brenda Roberts to the Department of Behavioral Health and Developmental Disabilities Region 3 Advisory Council to fill the expiring term for which she is

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currently serving. The term is three years expiring on April 2, 2019. (Full Board Appointment). Vote unanimous.

Motion made by Commissioner Rooks, second by Commissioner Edmondson, to go into Executive Session to discuss personnel, real estate, and litigation at 7:40 p.m. Vote unanimous.

Motion made by Chairman Turner, second by Commissioner Edmondson, to go out of Executive Session at 8:59 p.m. Vote unanimous.

Motion made by Commissioner Edmondson, second by Commissioner Rooks, to reconvene the Regular Business Meeting at 9:01 p.m. Vote unanimous.

Approved the Recommendation of Chairman Turner to appoint Jason Brookings as Interim Director of IT (Information Technology) of Clayton County. Vote unanimous.

There being no further business to discuss, motion by Commissioner Rooks, second by Commissioner Edmondson, to adjourn the Regular Business Meeting of March 1, 2016 at 9:02 p.m. Vote unanimous.