

STATE OF GEORGIA

COUNTY OF CLAYTON

ORDINANCE NO. 2014-126

AN ORDINANCE PROVIDING FOR THE ADDITIONAL DUTIES FOR THE CHIEF OPERATING OFFICER; TO PROVIDE AN EFFECTIVE DATE OF THIS ORDINANCE; AND FOR OTHER PURPOSES.

WHEREAS, the Ordinance creating the position of Chief Operating Officer authorizes the Board of Commissioners to provide additional duties and responsibilities for the Chief Operating Officer; and

WHEREAS, the Clayton County Board of Commissioners now desires to provide for additional duties and responsibilities of the Chief Operating Officer specifically regarding the supervision of Department Directors.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF  
CLAYTON COUNTY, GEORGIA, AND IT IS HEREBY RESOLVED

Section 1. The Board of Commissioners hereby authorizes the Chief Operating Officer to perform the following duties in addition to those duties provided for in other sections of the Code of Clayton County as well as in other County resolutions and ordinances previously approved by the Board:

1. The Chief Operating Officer shall supervise the following Department Director positions and persons holding said positions shall report directly to the Chief Operating Officer:

Elections & Registration	Economic Development	Human Resources
Information Technology	Transportation & Development	Tax Assessor
Police Department	Fleet Maintenance	Library
Fire Department	Extension Service	Central Services
Parks & Recreation	Building Maintenance	Senior Services
Corrections	Community Development	Indigent Defense

The Director of Human Resources is hereby authorized to update the Class Specifications for the Department Director positions listed in Section 1(1) to reflect this reporting structure.

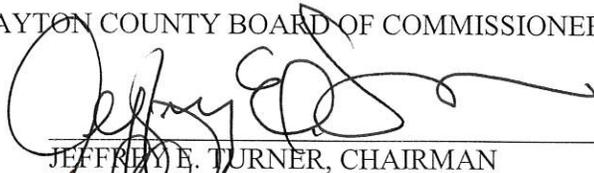
2. The Chief Operating Officer shall have the authority to interview candidates for Department Director positions and recommend candidates to the Board of Commissioners. The Chief Operating Officer shall have the authority to organize a committee to assist with this process.

3. The Chief Operating Officer shall have the authority to conduct investigations and take disciplinary actions regarding Department Directors provided that only the Board of Commissioners shall have the authority to demote or terminate a Department Director. The Chief Operating Officer shall have the authority to investigate allegations regarding Department Directors and to submit a recommendation for the demotion or termination of a Department Director.
4. The Chief Operating Officer shall have the authority to conduct performance reviews for Department Directors.
5. The Chief Operating Officer shall oversee, monitor and advise contractors and/or Department Directors that are assigned to SPLOST projects to ensure that all SPLOST projects are implemented as required in the Chief Operating Officer's classification specification.
6. The Chief Operating Officer will manage daily operations and strategic execution of initiatives assigned to Department Directors and direct reports as assigned by the Chairman and/or Board of Commissioners.
7. In the event the Chief Operating Officer position is vacant or the Chief Operating Officer is unable to perform the duties of the office all duties vested in that position shall be carried out by the Chairman of the Board of Commissioners.

Section 2. This Ordinance shall be effective on the date of its approval by the Board of Commissioners. All conflicting resolutions or ordinances are repealed to the extent of a conflict.

SO ORDAINED, this the 20<sup>th</sup> day of May, 2014.

CLAYTON COUNTY BOARD OF COMMISSIONERS



JEFFREY E. TURNER, CHAIRMAN



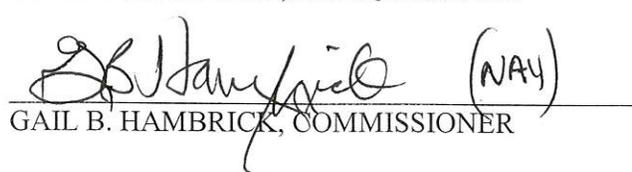
SHANA M. ROOKS, VICE CHAIRMAN



MICHAEL EDMONDSON, COMMISSIONER

 (OPPOSED)

SONNA SINGLETON, COMMISSIONER

 (NAY)

GAIL B. HAMBRICK, COMMISSIONER

ATTEST:



SHELBY D. HAYWOOD, CLERK