



CLAYTON COUNTY PLANNING & ZONING OFFICE

121 SOUTH MCDONOUGH STREET

JONESBORO, GEORGIA 30236

OFFICE: (770) 477-3569 FAX: (770) 473-5481

WEBSITE: WWW.CO.CLAYTON.GA.US

ZONING COMPLIANCE PERMIT

INSTRUCTIONS:

This form is to be completed for any **fence or wall having height of six (6) feet or under and any structures under one hundred twenty (120) square feet.**

A site plan or Lot survey is required for any proposed fence, wall, or structure. The following information shall be shown on the site plan:

1. Property lines with dimensions.
2. The approximate outline of all existing and proposed buildings, including the location of all existing and proposed fences and walls.
3. Dimensions of buildings and the square footage of the existing building and any accessory structures.
4. Distances between all structures and the nearest property lines. Dimensions of all projections including bay windows, fireplaces, porches, decks, and eaves.
5. Identification of any dedicated easements.
6. Street address and parcel identification number.
7. If the fence or wall is proposed to be erected or installed on a property line, written consent and/ or a certified survey verifying the location of all lot boundaries must be provided.
8. Any other applicable requirements of the zoning ordinance or conditions of zoning approval.

INSPECTIONS:

Upon completion of the installation the fence, wall, or structure, the Applicant is required to schedule a final inspection with the Planning & Zoning Office.

Please contact the Planning & Zoning Office directly at (770) 473-5866 and provide the property address and permit number. All requests received by 12:00 pm (noon) should be inspected the following day. The Applicant is not required to be at the property for inspection. If inspection is failed, the Applicant will be contacted directly.

THE ISSUANCE OF A ZONING PERMIT DOES NOT ASSURE THAT THE FENCE OR BUILDING SETBACKS HAVE BEEN MET OR THAT THE FENCE OR STRUCTURE DOES NOT ENCROACH ON AN EASEMENT, OR BUFFER. THE OWNER AND/OR PERMIT HOLDER HAVE THE SOLE RESPONSIBILITY OF DETERMINING COMPLIANCE WITH SETBACKS AND NON-ENCROACHMENT OF EASEMENTS AND BUFFERS.



CLAYTON COUNTY PLANNING & ZONING OFFICE

121 SOUTH MCDONOUGH STREET
 JONESBORO, GEORGIA 30236
 OFFICE: (770) 477-3569 FAX: (770) 473-5481
 WEBSITE: WWW.CO.CLAYTON.GA.US

ZONING COMPLIANCE PERMIT

FOR STAFF USE ONLY	DATE/TIME STAMP
Project#: _____ Filing Fee: \$ _____ Received By: _____	

LOCATION OF BUILDING, FENCE, OR WALL

Address:	
Parcel #:	Zoning:
Subdivision:	Lot Number:

PROPERTY OWNER/APPLICANT INFORMATION

Property Owner Name:		Telephone:
Address:		Email:
City:	State:	Zip:
Contractor/ Engineer:		Telephone:
Address:		Email:
City:	State:	Zip:

APPLICATION FOR

Type of Improvement:	
<input type="checkbox"/> Fence/ Wall	<input type="checkbox"/> Shed/ Building (under 120 sq. ft.)
<input type="checkbox"/> Other – <i>specify</i> :	

CHARACTERISTICS OF FENCE OR WALL

Type of Fence or Wall:			
<input type="checkbox"/> Chain Link	<input type="checkbox"/> Privacy	<input type="checkbox"/> Rail	<input type="checkbox"/> Industrial
<input type="checkbox"/> Decorative	<input type="checkbox"/> Obscuring	<input type="checkbox"/> Masonry	<input type="checkbox"/> Living/ Planted
<input type="checkbox"/> Other – <i>specify</i> :			
Height of Fence or Wall:			
Location of Fence or Wall:			
<input type="checkbox"/> Front	<input type="checkbox"/> Side	<input type="checkbox"/> Rear	<input type="checkbox"/> Front- Side (corner lot)

I hereby certify that the proposed work is authorized by the Owner of Record and that I have been authorized by the Owner to make this application as his/ her Authorized Agent. Furthermore, I agree to conform to all applicable laws of Clayton County. I understand that the fees are not refundable and permits are not transferable.

 Printed Name of Applicant

 Date

 Signature

 Date

OFFICE USE ONLY			
Setbacks	Front:	Side:	Rear:
Parcel ID#:	Zoning District:	Overlay district:	
Classification of Roadway:		Easements on Property:	
Total Lot Size:		Total Land Area (sq. ft.)	
Total Allowable Coverage:		Total Coverage Shown:	
Environmental Concerns:		Input by:	
Type of Fence:		Height of Fence:	
Zoning Conditions/Comments:			

Zoning Approval

Approved Denied Signature of Reviewer _____ Date _____

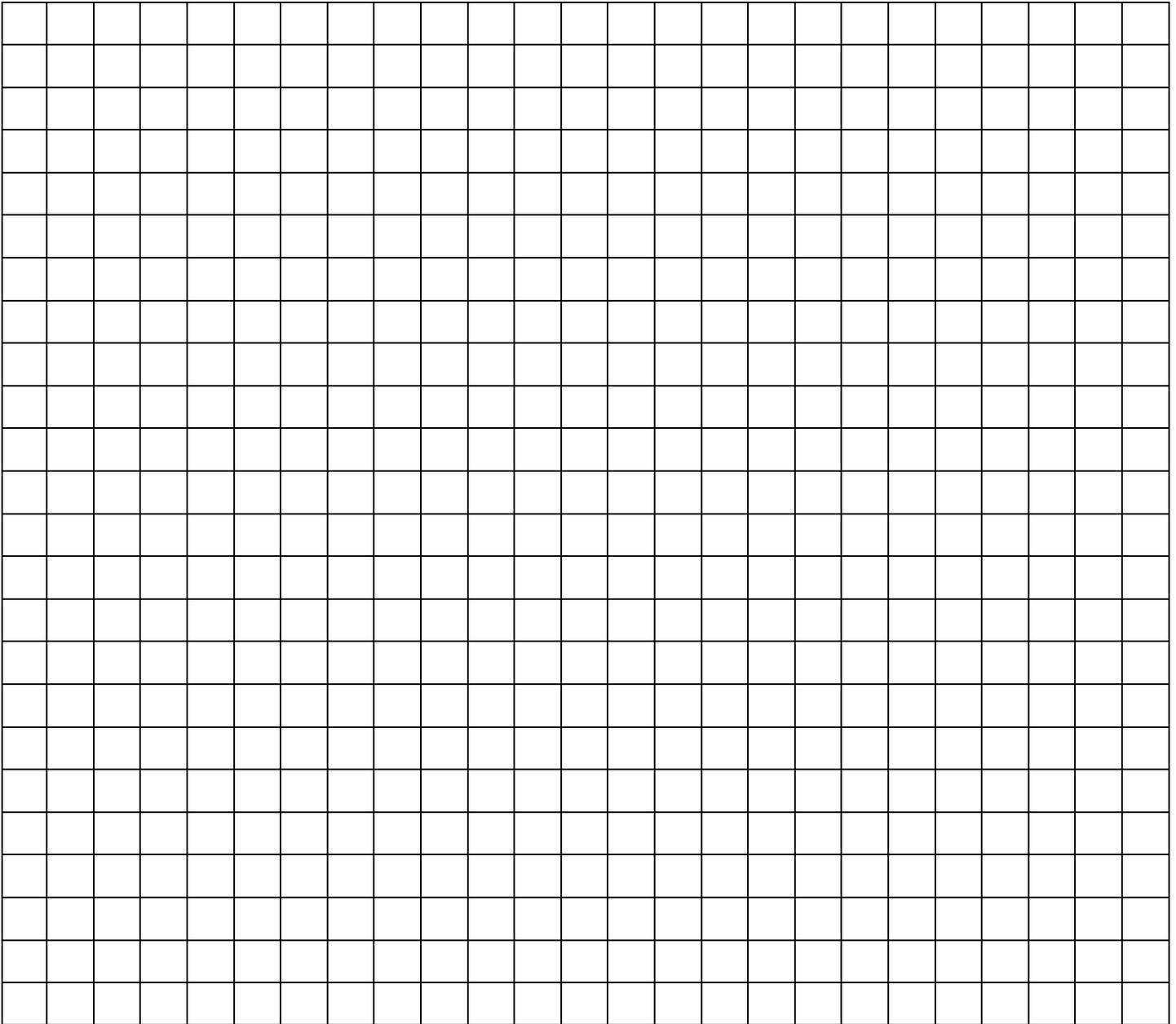
Final Inspection Approval

Approved Denied Signature of Inspector _____ Date _____

Community Development Staff Comments:

Site or Plot Plan for Applicant Use

**It is important for applicant to illustrate all structure setbacks
from all property lines and square feet of main building**



NORTH

