

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***May 4, 2016***

---

**Members Present:**

**Larry A. Bartlett, Chairman  
Virginia Phillips-Hall, Member  
J. Mark Trimble, Member  
Troyce Lancaster, Vice-Chair  
Dr. Cephus Jackson, Member**

**Others Present:**

**Interim Human Resources Director Detrick Stanford; Human Resources Officer Pamela Ambles and staff; County Attorney Michelle Youngblood; Civil Service Board Attorney Joe Harris; Police Department Legal Advisor Kenneth Green; Assistant Fire Chief Tim Sweat; Assistant Chief Deputy Shawn Southerland, Sheriff; Warden Dennis Nelson, Corrections; Lieutenant Sean MacDonald, Corrections; Captain Robert Boyd, Corrections; Brenda Thomas; Andreon Smith; Attorney Thomas Florio; various employees from County departments; and other individuals.**

- 
1. The meeting was called to order at 9:05 a.m.
  2. The Board adopted the agenda without any amendments.
  3. The Civil Service Board's Meeting minutes held on April 6, 2016, were approved.
  4. The Civil Service Board's Special Called Meeting minutes held on April 14, 2016, were approved.
  5. The Civil Service Board's Executive Session minutes regarding administrative matters held on April 6, 2016, were approved.
  6. The Civil Service Board's Executive Session minutes regarding interviews for Human Resources Director position held on April 14, 2016, were approved.

7. The Civil Service Board considered the request from Lisa Gillians, Tax Commissioner, to use sick leave for the care of her father. The request was approved
8. The Civil Service Board considered the request from Eric Wilkerson, Fire/E.M.S., to release hours from sick leave reserve. The request was approved.
9. The Civil Service Board considered request from Chief of Police Michael Register to extend the probationary period of Jeremy E. Caldwell for an additional six months (until November 25, 2016). The request was approved.
10. The Civil Service Board considered request from Chief of Police Michael Register to extend the probationary period of Carlos N. Ceron for an additional six months (until November 25, 2016). The request was approved.
11. Calendar call.
  - a. **Brenda Lee Thomas, Sheriff's Office** – Grievance filed June 3, 2015.
    1. The Board granted Brenda Thomas a continuance due to her attorney's court conflict and absence.
    2. County Attorney Michelle Youngblood had no objections.
  - b. **Andreon Smith, Corrections Department** – Termination appeal filed August 22, 2013.
    1. The Board over turned the termination by a vote of 4-1.
  - c. **Zachary Nance, Corrections Department** – One day suspension appeal filed September 6, 2013.
    1. Mr. Zachary Nance was not in attendance when the appeal was called.
    2. County Attorney Michelle Youngblood requested a dismissal.
    3. The Board dismissed the appeal and removed the case from the log.
  - d. **Paul E. Binns III, Fleet Maintenance** – Termination appeal filed September 19, 2013.
    1. The Board acknowledged that the employee withdrew his appeal on April 25, 2016.
12. Discussion item.
  - a. Selected meeting date(s) for June 2016.
    - i. The Board voted to meet on June 8<sup>th</sup> and will hear the case of Frances White.
13. Other Business
  - a. The Board adjourned into Executive Session to discuss a personnel issue.
14. The meeting was adjourned.